

**Board of Chiropractic Examiners
MEETING MINUTES
Government Affairs Committee
October 1, 2014**

Teleconference Locations

Board of Chiropractic Examiners
901 P Street, Suite 142A
Sacramento, CA 95814

McClain Sports & Wellness Inc.
6360 Wilshire Blvd. #410
Los Angeles, CA 90048

Committee Members Present

Julie Elginer, Dr.PH, Chair
Dionne McClain, D.C.
Frank Ruffino

Staff Present

Robert Puleo, Executive Officer
Linda Shaw, Licensing/Admin. Manager
Dixie Van Allen, Policy Analyst

Call to Order

Dr. Elginer called the meeting to order at 2:34 p.m.

Roll Call

Dr. McClain called the roll. All committee members were present.

Approval of Minutes

**MOTION: FRANK RUFFINO MOVED TO APPROVE THE MINUTES OF THE JULY 1, 2014
GOVERNMENT AFFAIRS COMMITTEE MEETING.**

SECOND: DR. MCCLAIN SECONDED THE MOTION

VOTE: 3-0 (DR. MCCLAIN – AYE, MR. RUFFINO – AYE, DR. ELGINER – AYE)

MOTION CARRIED

Legislative Update

Dixie Van Allen, Policy Analyst, provided the Committee with an overview of legislation reviewed

by the Government Affairs Committee during this legislative session and provided status updates on the following pieces of legislation:

- AB 2143 (Williams) – Clinical laboratories: chiropractors (SUPPORT; CHAPTERED)

Dr. Kassie Donaghue, D.C., California Chiropractic Association, provided the Committee with information regarding the effect of this bill upon the chiropractic profession.

Mr. Puleo, Executive Officer, requested information on AB 2143 from Dr. Donaghue to post on the Board of Chiropractic Examiners website.

- SB 1256 (Mitchell) – Medical Services – credit (SUPPORT; CHAPTERED)

Dr. Elginer requested that information on this bill and others that affect our licensees be posted on our website and distributed to licensees using social media, newsletter, website and email.

- AB 2058 (Wilk) – Open Meetings (OPPOSE; VETOED)
- AB 1702 (Maienschein) – Professions and vocations: incarceration (NEUTRAL; CHAPTERED)
- AB 2720 (Ting) – State Agencies: meetings: record of action taken (NEUTRAL; CHAPTERED)

Dr. Elginer inquired about the Board of Chiropractic Examiners' (BCE) compliance with the B&P Code section 1123(b)(1)(F) regarding the requirement to have at least one member of the state body physically present at the location specified in the meeting notice. Dr. Elginer also wanted to draw attention to the requirement for Meeting Notices to be posted at each teleconference location.

Mr. Puleo indicated that the BCE's legal counsel did not have concerns with the manner in which the BCE conducts teleconference meetings.

- AB 809 (Logue) – Healing Arts: telehealth (NEUTRAL; CHAPTERED)
- AB 186 (Maienschein) – Professions and Vocations: military spouses: temporary licenses (NEUTRAL; CHAPTERED)
- AB 1711 (Cooley) – Administrative Procedures Act – economic impact assessment (WATCH; CHAPTERED)
- SB 1159 (Lara) – Professions and vocations: license applicants: individual tax identification number (WATCH; CHAPTERED)

Dr. Elginer expressed her gratitude for testifying and working with the author's office to raise the committee's concerns and is pleased that these concerns were addressed in the final version of the bill.

- AB 2396 (Bonta) – Convictions: expungement: licenses (WATCH; CHAPTERED)

Dr. Elginer requested feedback and suggestions for improvement on the Bill Tracking Process that the Board put into place. Staff and the public are satisfied with the BCE's process. Mr. Puleo advised that DCA is creating a Legislative Training course.

Dr. McClain requested training on the legislative process for new board members.

Review and Discussion of BCE Strategic Plan Goals Assigned to the Government Affairs & Strategic Plan Committee

- Goal 4 – Organizational Effectiveness

Action Items were discussed and amended as follows:

Action Item 4.1.6 – Completion date was amended to reflect this action item as completed.

Action Item 4.1.2 – The Committee reviewed the Draft Mentorship Program document prepared by Mr. Ruffino. The following changes were recommended:

- Page 1 - Cite the Strategic Plan Goal/Action Item that prompted the creation of this document.
- Page 1 - Add “Resource” under the heading, “What does a mentor offer?”
- Page 2, #1 (last line) – Add, “be consistent, reliable and available. Return phone calls and emails promptly. Mentors are not expected to know all the answers, but are expected to have the resources to help the mentee obtain answers.”
- Page 2, #2 – Add, “return phone calls and emails promptly”.
- Page 2, #3 – Add, “4-6 months”, as the duration for initial monthly communication.
- Page 2, #4 – Add “Board Member Administrative Manual, description, roles and responsibilities of committees, scope of board responsibilities (judicial, executive, legislative/regulatory authority), disciplinary guidelines, voting responsibilities, and interaction between committees.”
- Page 2, #5 – Move this portion to follow #3 and renumber as #4.
- Page 2, #6 – Add, “Board Chair assigns mentors to mentees; Board Chair seeks updates from mentors/mentees.”
- Page 3, #7 – Amend chain of command for complaints to reflect the Board Chair as the person who receives and responds to complaints/concerns regarding mentors/mentees. If the Board Chair is the mentor, then the complaints/concerns should be directed to the Vice Chair and lastly the Executive Officer.
- Page 3, Tips – Incorporate Tips into Sections #1 and #2 and eliminate this portion.

Action Item 4.3.1 – Mr. Puleo advised that the Board has taken a few measures to increase attendance at Board Meetings by holding the meetings at chiropractic colleges, frequent posts on social media about upcoming meetings and CE granted for attendance at board meetings, and solicited email addresses from licensees to add to the Board’s e-mail list.

Mr. Ruffino suggested sending numerous meeting reminders to professional organizations to share with licensees in the region closest to the location of the meeting.

Dr. Elginer recommended prioritizing the actions taken to increase attendance at board meetings in order to complete this action item.

- Goal 7 – Government Affairs

Dr. Elgner inquired about whether the Committee members wanted to meet with agency and legislative staff again this year to meet Objective 7.1 of the Board's Strategic Plan. She recommended meeting with agency in November and legislative staff in January. All committee members agreed these meetings would be beneficial.

Public Comment – None

Future Agenda Items - None

Dr. Elgner adjourned the meeting at 3:46 p.m.