



State of California
Edmund G. Brown Jr., Governor

**Board of Chiropractic Examiners
TELECONFERENCE MEETING MINUTES
Licensing, Continuing Education & Public Relations Committee
June 18, 2015
901 P Street, Suite 142A
Sacramento, CA 95814**

Teleconference Locations with Public Access

Corey Lichtman, DC
538 Stevens Ave
Solano Beach, CA 92075
(858) 481-1889

Heather Dehn, DC
John Roza Jr., DC
901 P Street #142A
Sacramento, CA 95814
(916) 263-5355

Committee Members Present

Heather Dehn, D.C., Chair
John Roza Jr., D.C.
Corey Lichtman, D.C.

Staff Present

Robert Puleo, Executive Officer
Linda Shaw, Assistant Executive Officer
Dixie Van Allen, Policy Analyst
Brianna Lauziere, Staff Services Analyst

Call to Order

Dr. Dehn called the meeting to order at 11:02 A.M.

Roll Call

Dr. Roza called roll. All Board members were present.

Approval of Minutes

**MOTION: DR. ROZA MOVED TO APPROVE THE MINUTES OF THE MAY 14, 2015 LICENSING,
CONTINUING EDUCATION & PUBLIC RELATIONS COMMITTEE
SECOND: DR. LICHTMAN SECONDED THE MOTION
VOTE: 3-0 (DR. DEHN – AYE, DR. ROZA – AYE, DR. LICHTMAN – AYE)
MOTION CARRIED**

T (916) 263-5355
F (916) 327-0039
TT/TDD (800) 735-2929
Consumer Complaint Hotline
(866) 543-1311

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901 P Street, Suite 142A
Sacramento, California 95814
www.chiro.ca.gov

Review and Discussion on Possible Revisions to the Continuing Education Regulations for Approving Continuing Education Providers

The committee reviewed the summary provided in the materials on proposed revisions to the Continuing Education (CE) regulations for approved CE providers. Dr. Dehn held a discussion about Providers of Approved Continuing Education (PACE). She would like to schedule a teleconference committee meeting and have Kelly Webb, PACE coordinator for the Federation of Chiropractic Licensing Boards (FCLB) present their participation and policies and procedures for this program.

Dr. Dehn suggested the committee focus on using the colleges, associations and PACE to approve CE providers and eliminate the mentor program. Ms. Lauziere shared with the Board PACE's policy and procedure handbook that was included in the meeting materials from March 19, 2015. Dr. Dehn would like to explore the option of using PACE as an approved CE provider. Other healing arts Boards and states have had great success with PACE. Questions the committee had about PACE were what they do and how much they charge.

Dr. Roza asked about a previous question the committee had about allowing licensees to audit CE courses. Ms. Lauziere informed the committee that she inquired with the Board's legal counsel about changing our regulations to allow licensees to audit courses and was informed that the Board does not have the authority to delegate that task outside our staff. There are liability issues. Spencer Walker, Board's Legal Counsel suggested that CE providers be required to audio/video record their courses for the Board to review during an audit. The committee did not like the idea of requiring CE provider to record their courses because they believe it would become an issue if CE providers had technical difficulties with their recorders. Dr. Dehn would like the CE providers to have their attendees (licensees) complete an outcome assessments. The Board will conduct random audits and the CE provider must provide an attendance sheet and all assessment sheets for review.

The committee agreed to schedule a teleconference committee meeting with Kelly Webb to receive further information about their experience with PACE.

Lastly the committee reviewed the CE provider's responsibilities. Dr. Dehn would like CE providers to audit 10% of classroom courses and 10% of online courses for a total of 20%.

Review and Discussion of Possible Language to add CPR Certification as a Mandatory Requirement for Renewal of Licensure (Amend §361 and §371 and Proposed §371.1)

The committee reviewed the proposed changes to section 361 and suggested language for a new section. Ms. Van Allen explained to the committee that renewal fees are listed under section 370(a), CE requirements are under section 361, and the proposed CPR regulation could be created under section 371 as a new section 371.1.

Mr. Puleo suggested that the proposed language state that all licensees must maintain CPR certification rather than it be listed as a requirement under license renewal. Mr. Puleo referenced the previous CPR regulation that read, "As a condition of licensure and license renewal, all licensees are required to maintain current certification in cardiopulmonary resuscitation (CPR) or basic life support (BLS) from the American Red Cross, American Heart Association, or other associations approved by the Board."

Dr. Dehn stated that the proposed language for the new section about CPR provides a good definition but we should use the first sentence from the old regulation stating that licensees must maintain the certification as a condition of renewal. The committee had a discussion about licensees receiving CE credit for Board approved CPR courses and licensees receiving a max of 2 hours of CE credit for the year they receive their CPR certification through the American Red Cross.

Mr. Puleo stated the Board does not have the American Red Cross listed as a Board approved CE provider, therefore we could state that any courses taken by the American Red Cross would be accepted. The year certification is completed the licensee can claim 2 hours of CE credit. Ms. Van Allen suggested adding language stating that a maximum of 2 hours of CE credit will be granted the year the licensee receives CPR certification by the American Red Cross. The committee had a discussion about only courses certified by the American Red Cross will be accepted by the Board. Mr. Puleo stated that during random audits the licensee must provide proof of CPR certification by sending in a copy of the Certificate of Complete Card certified by the American Red Cross.

Ms. Lauziere will reach out to the American Red Cross to see if there is a list of courses approved by the American Red Cross. She will also gather information on the CPR certification card.

Review and Discussion Regarding Lapel Pins for BCE Board Members

The committee reviewed a lapel pin that was designed to have the Board logo and Board Members name. Ms. Lauziere explained the estimated cost per lapel pin is around \$25.00. Dr. Dehn suggested that the committee share with the Board this lapel pin to see who is interested in purchasing one at their own expense. The committee will present the proposed lapel pin to the Board at the next Board meeting.

Review and Discussion Regarding Proposed Outreach Publications

Ms. Lauziere presented the About Us pamphlet to the committee. Copies were printed in both English and Spanish. Pamphlets will be distributed at Board related events. Ms. Lauziere announced that all publications will be added to the Board website. She is working with the Department of Consumer Affairs Internet team to create a Publications tab on the Board website for all PDF versions of the Board's outreach pamphlets and newsletters.

The committee reviewed the revised copies of the Consumer Guide Booklet. The committee has requested to see all photos that were taken at the photo shoot at Life Chiropractic College West. Dr. Dehn would like to replace the cover with a side posture picture. Dr. Roza found a typo on page 3, second paragraph, the last word in on the list "Compression" needs to be changed to "decompression". Ms. Lauziere will have all photos available for review at the next committee meeting.

Public Comment

No public comment.

Future Agenda Items

Dr. Dehn would like to schedule a teleconference committee meeting with Kelly Webb to discuss PACE.

Adjournment

Dr. Dehn adjourned the meeting at 12:41 P.M.