



State of California  
Edmund G. Brown Jr., Governor

**Board of Chiropractic Examiners  
TELECONFERENCE MEETING MINUTES  
Licensing, Continuing Education & Public Relations Committee  
November 21, 2013  
901 P Street, Suite 142A  
Sacramento, CA 95814**

**Teleconference Locations with Public Access**

Frank Ruffino  
Office of General Services Administrator  
700 E. Maples Ct.  
Chula Vista, CA 91911  
(619) 205-1415

**Committee Members Present**

Heather Dehn, D.C., Chair  
Hugh Lubkin, D.C.  
Frank Ruffino

**Staff Present**

Robert Puleo, Executive Officer  
Linda Shaw, Licensing/CE Manager  
Tammi Pitto, Licensing Analyst

**Call to Order**

Dr. Dehn called the meeting to order at 2:02 p.m.

**Roll Call**

Dr. Lubkin called the roll. All committee members were present.

**Approval of Minutes**

**MOTION: DR. LUBKIN MOVED TO APPROVE THE MINUTES OF THE OCTOBER 3, 2013 LICENSING, CONTINUING EDUCATION & PUBLIC RELATIONS COMMITTEE MEETING**

**SECOND: MR. RUFFINO SECONDED THE MOTION**

**VOTE: 3-0**

**MOTION CARRIED**

### **Progress on Surveying International Schools on Reviewing their Requirements for Compatibility to USA Standards for Possible Recognition of International Applicants**

The Committee had a lengthy discussion regarding documents from CCEI's website.

Mr. Puleo discussed identifying schools and getting a letter out.

### **Discussion on Reviewing Regulations for Possible Recognition of International Applicants**

The Committee discussed adding language to the regulations where CCE is referenced.

**MOTION: DR. LUBKIN MOVED TO HAVE STAFF SEND LETTER TO CCE INQUIRING IF THEY BELIEVE CCEI'S STANDARDS ARE EQUIVALENT AND IF NOT WHY; IF CCE CAN'T PROVIDE STATEMENT, WHAT ARE THE CONCERNS**

**SECOND: DR. DEHN SECONDED THE MOTION**

**VOTE: 3-0**

**MOTION CARRIED**

### **Identifying and Assigning Audits of New Continuing Education Providers' Continuing Education Courses**

Dr. Dehn provided an update of course audit assignments and requested to be informed where Jim Naccarato, DC will be holding CE courses in January and February 2014.

### **Review progress of Auditing Continuing Education Courses**

The Committee modified the continuing education course assignment, removing Dr. Lubkin from "Functional Neurology and Neurotransmitter" by The Institute for Integrative Medicine.

### **Creation of New Outreach Publications for the Board**

The Committee discussed pamphlet layouts and focuses.

Dr. Lubkin indicated he retained previous fact sheet information and will provide what he has to Mr. Puleo.

### **Public Comment**

No public comment came forward.

### **Future Agenda Items**

The Committee discussed agenda items for the next Committee meeting. The following items were brought forward:

- Update on the planned revision of the California Law Exam

The Committee set the next meeting for January 9, 2014 at 2:00.

### **Adjournment**

Dr. Dehn adjourned the meeting at 3:17 p.m.