



State of California
Edmund G. Brown Jr., Governor

**Board of Chiropractic Examiners
TELECONFERENCE MEETING MINUTES
Licensing, Continuing Education & Public Relations Committee
January 9, 2014
901 P Street, Suite 142A
Sacramento, CA 95814**

Teleconference Locations with Public Access

Frank Ruffino
Office of General Services Administrator
700 E. Maples Ct.
Chula Vista, CA 91911
(619) 205-1415

Heather Dehn, DC
Hugh Lubkin, DC
901 P Street #142A
Sacramento, CA 95814
(916) 263-5355

Committee Members Present

Heather Dehn, D.C., Chair
Hugh Lubkin, D.C.
Frank Ruffino

Staff Present

Robert Puleo, Executive Officer
Linda Shaw, Licensing/CE Manager
Tammi Pitto, Licensing Analyst

Call to Order

Dr. Dehn called the meeting to order at 2:00 p.m.

Roll Call

Dr. Lubkin called the roll. All committee members were present.

Approval of Minutes

MOTION: DR. LUBKIN MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 21, 2013 LICENSING, CONTINUING EDUCATION & PUBLIC RELATIONS COMMITTEE MEETING

SECOND: MR. RUFFINO SECONDED THE MOTION

VOTE: 3-0

MOTION CARRIED

T (916) 263-5355
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www.chiro.ca.gov

Progress on Surveying International Schools on Reviewing their Requirements for Compatibility to USA Standards for Possible Recognition of International Applicants

Mr. Puleo provided an update indicating he sent letters to approximately 20 schools in multiple countries. So far, only one school has acknowledged receipt.

The Committee discussed the need for assistance from the schools and other organizations to help facilitate this process.

Identifying and Assigning Audits of New Continuing Education Providers' Continuing Education Courses

Ms. Shaw provided an overview of the new Providers offering CE courses with the committee.

The Committee discussed the potential of using licensees as experts to audit courses, selecting candidates with subject matter expertise, and the possible options for reimbursement.

Dr. Dehn decided to hold off on assigning audits until a determination can be made on using licensees as experts.

Review Progress of Auditing Continuing Education Courses

Dr. Dehn indicated that several courses are still pending audits.

Creation of New Outreach Publications for the Board

Mr. Puleo indicated that the representative from the Department of Consumer Affairs' Office of Publications, Design, and Editing has just informed us that they are unable to attend today. The Committee agreed to table this matter for the next Committee meeting.

Progress on Development of California Law and Professional Practice Examination

Mr. Puleo provided an update regarding the process and progress of the upcoming workshops.

The Committee discussed options on how to obtain subject matter experts to attend the workshops and how to be involved with the progress.

Public Comment

No public comment came forward.

Future Agenda Items

The Committee did not bring forward any new agenda items. The Committee set the next meeting for February 27, 2014 at 2:00pm.

Adjournment

Dr. Dehn adjourned the meeting at 2:53 p.m.