



State of California
Edmund G. Brown Jr., Governor

**Board of Chiropractic Examiners
TELECONFERENCE MEETING MINUTES
Licensing, Continuing Education & Public Relations Committee
April 17, 2014
901 P Street, Suite 142A
Sacramento, CA 95814**

Teleconference Locations with Public Access

Corey Lichtman, DC
634 Stevens Ave
Solano Beach, CA 92075
(858) 350-6290

Heather Dehn, DC
John Roza Jr., DC
901 P Street #142A
Sacramento, CA 95814
(916) 263-5355

Committee Members Present

Heather Dehn, D.C., Chair
John Roza Jr., DC

Staff Present

Robert Puleo, Executive Officer
Dixie Van Allen, Associate Governmental Program Analyst
Brianna Lauziere, Staff Services Analyst

Call to Order

Dr. Dehn called the meeting to order at 2:07 p.m.

Roll Call

Dr. Roza called the roll. All committee members were present except Corey Lichtman, DC.

Approval of Minutes

**MOTION: DR. ROZA MOVED TO APPROVE THE MINUTES OF THE MARCH 27, 2014
LICENSING, CONTINUING EDUCATION & PUBLIC RELATIONS COMMITTEE MEETING
SECOND: DR. DEHN SECONDED THE MOTION
VOTE: 2-0
MOTION CARRIED**

T (916) 263-5355
F (916) 327-0039
TT/TDD (800) 735-2929
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(866) 543-1311

Board of Chiropractic Examiners
901 P Street, Suite 142A
Sacramento, California 95814
www.chiro.ca.gov

Progress on Surveying International Schools on Reviewing their Requirements for Compatibility to USA Standards for Possible Recognition of International Applicants

Dr. Dehn reviewed the lengthy response from the Anglo-European College of Chiropractic (AECC). She needed additional clarification based on the information provided by AECC.

Mr. Puleo explained that if an International Chiropractic College does not meet the current regulatory requirements, they will need to make corrections to come into compliance in order to be approved as a Board approved college. Our reviews of the International Colleges will determine if a number of colleges are unable to come into compliance with our regulations. This will determine if it will be necessary or unnecessary to make amendments to our regulations.

Mr. Puleo will assign a staff member to review each International College's submission. Dr. Dehn requested to pick one submission at a time for each Committee meeting to be reviewed and would like to start with AECC.

Dr. Dehn would like to have the opportunity to meet with Dr. John Scaringe, appointed to the Board of the Councils of Chiropractic Education International (CCEI), when the full Board meets at the Southern University of Health Sciences in Whittier. Mr. Puleo will try to arrange a meeting.

Review and Discussion of Identifying the Top 10 Licensee Violations and Asking Continuing Education Providers to Disseminate this Information to Attendees of their Continuing Education Courses

Mr. Puleo summarized the document of the top enforcement violations.

Dr. Dehn would like this document to be distributed to continuing education providers for their continuing education attendees and to place in our newsletter. Dr. Dehn questions if the information on this document is enough. She requested that staff provide more details, combine some of the violations, and provide examples. Staff will present the revised document at its next meeting.

Once the document is approved, staff will contact the Department of Consumer Affairs' Office of Publications, Design and Editing and work with them to create a professional quality document for distribution.

Review and Discussion of Providing an Insert to be Mailed with License Renewal Forms and Asking for Licensees to Serve as Continuing Education Course Auditors

Dr. Dehn reviewed the insert to be mailed with license renewal forms seeking licensees to serve as continuing education course auditor. She would like to include the benefits to participate as a subject matter expert.

Mr. Puleo indicated that Kristy Shellans, Board's Attorney, has concerns with the Board paying the enrollment fee for continuing education courses and giving the expert CE credit for attending. The Board can use them as consultants and pay them \$100 a day but will not be able to provide them credit for the course.

Dr. Dehn asked whether providing them credit for auditing the course is a violation of a law or just frowned upon.

Mr. Puleo will discuss this with Kristy Shellans and report back to the Committee.

Once resolved, Dr. Dehn would like to provide auditor training classes, require the auditors to turn in auditor evaluations and get continuing education credit and/or reimbursement.

Review and Discussion of Board Quarterly Newsletter

Dr. Dehn would like to establish a quarterly Board newsletter. The topic she would like included in the newsletter are: Chair (optional) and/or Executive Officer's message, disciplinary actions, new and proposed regulations, list of the top violations, positions on legislative bills (legislative and regulatory updates), list of new licensees, advertise for industry experts to assist the Board, meet the Board Members, highlight a Board staff person, upcoming Board meetings, and, advertise that licensees receive 4 hours of continuing education credit for attending a full Board meeting.

The Committee reviewed various newsletters from other Boards to determine what style is preferred.

Mr. Puleo will have staff prepare a draft newsletter for the Committee to review and discuss.

Dr. Dehn moved back to agenda item 3.

Progress on Surveying International Schools on Reviewing their Requirements for Compatibility to USA Standards for Possible Recognition of International Applicants

Dr. Dehn provided a 7 page Accreditation Standard document to become a member of CCEI. She requested the document be reviewed prior to meeting with Dr. Scaringe.

Public Comment

No public comment came forward.

Future Agenda Items

The Committee set the next meeting for May 22, 2014 at 2:00pm.

Adjournment

Dr. Dehn adjourned the meeting at 3:38 p.m.