



State of California
Edmund G. Brown Jr., Governor

**Board of Chiropractic Examiners
TELECONFERENCE MEETING MINUTES
Licensing, Continuing Education & Public Relations Committee
May 14, 2015
901 P Street, Suite 142A
Sacramento, CA 95814**

Teleconference Locations with Public Access

Corey Lichtman, DC
538 Stevens Ave
Solano Beach, CA 92075
(858) 481-1889

Heather Dehn, DC
John Roza Jr., DC
901 P Street #142A
Sacramento, CA 95814
(916) 263-5355

Committee Members Present

Heather Dehn, D.C., Chair
John Roza Jr., D.C.
Corey Lichtman, D.C.

Staff Present

Robert Puleo, Executive Officer
Dixie Van Allen, Acting as Staff Services Manager I
Brianna Lauziere, Staff Services Analyst

Call to Order

Dr. Dehn called the meeting to order at 1:03 P.M.

Roll Call

Dr. Roza called roll. All Board members were present.

Approval of Minutes

**MOTION: DR. ROZA MOVED TO APPROVE THE MINUTES OF THE MARCH 19, 2015
LICENSING, CONTINUING EDUCATION & PUBLIC RELATIONS COMMITTEE**

SECOND: DR. LICHTMAN SECONDED THE MOTION

VOTE: 3-0

MOTION CARRIED

T (916) 263-5355
F (916) 327-0039
TT/TDD (800) 735-2929
Consumer Complaint Hotline
(866) 543-1311

Board of Chiropractic Examiners
901 P Street, Suite 142A
Sacramento, California 95814
www.chiro.ca.gov

Review and Discussion on Possible Revisions to the Continuing Education Regulations for Approving Continuing Education Providers

Jacob Coverstone from Chiropractic Life College West provided the committee with a handout that listed other Chiropractic Boards and their standards for continuing education.

Dr. Dehn summarized the progress the committee has made with changing the regulations for approving continuing education providers.

Dr. Roza discussed the options the committee has considered for approving a CE provider, which include using the chiropractic colleges, associations, or going through a mentorship.

Dr. Dehn explained that the mentor program would be for those who are not an established provider and would like to apply to become a CE provider. The mentee must work under an established CE provider for a duration of time before they would qualify to apply as a CE provider.

Dr. Dehn discussed the standards that should be in place for applicants to meet before applying to become a CE provider. If the current CE providers meet the new standards that are put into place, they may be grandfathered in and eligible to apply to become a CE provider under the new Board standards and regulations.

Dr. Dehn stated that in order to be grandfathered in as an established CE provider, they cannot have any complaints and must have taught CE courses for a certain amount of time to qualify for re-applying to become a CE provider.

Dr. Lichtman raised the question of CE providers that have been teaching for years but only give a few courses each year. He suggested that we hold CE providers accountable for teaching at least one course per quarter.

Mr. Puleo suggested that we require CE providers to teach a certain amount of hours per year, over the length of five years to meet the requirements of becoming an established CE provider.

Mr. Coverstone pointed out that the committee should focus on the quality versus volume of the CE provider's courses.

Dr. Dehn explained that grandfathered CE providers will still have to meet the new standards. Once the CE provider is approved they will be on probation. The CE provider will have to submit outcome surveys/assessments from their course for the Board to review. If the assessments show their courses do not meet the Board standards they will not be able to continue as a CE provider.

Mr. Coverstone clarified that all CE providers must re-apply after the new standards are set into place. Even if the CE provider is grandfathered into the process they still must re-apply to become Board approved.

The committee agreed that CE providers must have taught for a minimum of 3 years and at least 150 hours to re-qualify as a CE provider.

Dr. Dehn discussed what to expect from CE providers' outcome assessments. She reviewed 3 different types of outcome tools the CE providers may use such as likert-scale, open-ended questions, and providing example assessments.

Mr. Coverstone suggested giving licensees an assessment before and after their course to see if they are able to apply the knowledge they learned.

Dr. Dehn would like the CE provider to include their choice of assessment when they submit their course outline for Board approval.

Dr. Dehn would also like to see each assessment include the question, "Would you recommend this course? Why?"

Ms. Van Allen stated that when changes are proposed they will be available on the Board website as well as meeting minutes for CE providers to review.

Dr. Dehn shared a few CE provider responsibilities she would like to see listed in the new standards. CE providers should monitor speakers, audit 10% of classroom and online courses, provide outcome assessments, not limit classes based on other chiropractic activities, and limit processing fees.

Mr. Puleo stated that fees will be market driven and will have an impact on small business.

Dr. Dehn would like to focus on reviewing section 362 at the next committee meeting.

Review and Discussion of Possible Language to add (CPR) as a Mandatory Continuing Education (CCR§ 361)

Dr. Roza commented on the examples of CPR regulatory language that was provided in the meeting materials. He pointed out that CPR certification is good for 2 years and does not need to be renewed yearly. Dr. Roza asked if the Board staff would be able to keep track of licensee's certification.

Mr. Puleo referenced the meeting materials to see what was in place before the CPR regulations were repealed. He suggested that the Board require CPR certification from the licenses and have random audits to check for compliance.

Dr. Roza suggested the Board continue to allow licensees to earn credit towards continuing education for taking a CPR course.

Dr. Dehn stated if a licensee takes a Board approved CPR course they should be able to use those hours towards their continuing education credit.

Mr. Puleo suggested providing licensees with a set amount of hours if the CPR course they take meets the standards of the American Red Cross and other certified associations.

Dr. Dehn pointed out that there are different levels of CPR courses available to the public and healthcare providers. She asked if the Board would be requiring the basic CPR training.

Dr. Roza stated the appropriate course is called Adult first aid/CPR/AED.

Dr. Dehn pointed out the language in Delaware's CPR requirement was important to use, "The CPR course must be hands on clinical participation. On-line courses will not be accepted to satisfy the CPR requirement."

Dr. Lichtman referenced North Carolina's CPR requirements and asked what we would do about licensees that have disabilities.

Dr. Dehn mentioned we would have to follow the Americans with Disabilities Act.

Mr. Puleo referenced the previous regulation that was put into place that states, "Exemptions will be made for licensees as the Board, in its discretion, determines were unable to maintain current CPR/BLS certification due to physical impairment, illness, incapacity or other unavoidable circumstance."

Ms. Van Allen mentioned that the Board accepts continuing education that is approved by other healthcare boards.

Ms. Lauziere asked the committee if they would like to make any changes to §361 (g)(14).

Dr. Dehn would like to amend §361 (g)(14) to remove the maximum hour requirement and replace the word "or" with "and" on the second line.

The committee agreed that the example for North Carolina is good language for CPR requirements. They addressed disabilities, require current certification and mention what programs/associations are acceptable for training.

Ms. Van Allen clarified with the committee that they want to make CPR certification a mandatory requirement but also allow licensees to earn CE credit if they take a Board approved CPR course.

Mr. Puleo asked if there would be a maximum amount of hours licensees would receive for taking a board approved CPR course.

Dr. Dehn stated if the course has Board approval it should not matter how long the course lasts. The CE hours will fall under elective CE credit rather than, a mandatory CE course credit.

Review and Discussion Regarding Lapel Pins for BCE Board Members

Ms. Lauziere presented four different lapel pins for the committee to review.

The committee discussed the desired size and logo for the pin.

Ms. Lauziere customized a lapel pin with the Board logo and Board members name/title. The committee agreed to leave out the Board members title.

The committee settled on one of the lapel pin designs which will include the Board logo and

Board member's name. The design example will be presented to the Board at the next Board meeting.

Mr. Puleo stated that DCA may not approve this expense because it is a promotional item.

Dr. Dehn stated that the Board members can have the option to purchase a lapel pin at their own expense if DCA will not cover it.

Review and Discussion Regarding Proposed Outreach Publications

The committee reviewed the About Us pamphlet and Consumer Protection booklet.

The Board reviewed the Consumer Protection booklet at the last Board meeting and requested that the photos be replaced with photos that more accurately depict chiropractic treatment.

Mr. Puleo informed the committee that a photo shoot has been scheduled at Life Chiropractic College West on June 5th, 2015 for new photos.

The committee discussed the type of photos they would like to see.

Dr. Dehn would like to move forward with the About Us pamphlet if no further changes are needed.

Ms. Lauziere will send out a final email to the Board requesting any changes to the pamphlet before submitting the document to DCA for printing.

Public Comment

No public comment.

Future Agenda Items

Dr. Dehn would like to review section 362 and discuss possible revisions to the continuing education regulations to establish guidelines for auditing continuing education courses, approving continuing education providers. Dr. Dehn also requested a summary be emailed to the committee about the progress that has been made.

Adjournment

Dr. Dehn adjourned the meeting at 2:55 P.M.