BOARD of CHIROPRACTIC EXAMINERS
STATE OF CALIFORNIA

State of California
Edmund G. Brown Jr., Governor

CORRECTED

NOTICE OF TELECONFERENCE
LICENSING, CONTINUING EDUCATION & PUBLIC RELATIONS COMMITTEE MEETING

July 15, 2015
12:30 p.m.

One or more Committee Members will participate in this meeting at the teleconference sites listed below. Each teleconference location is accessible to the public and the public will be given an opportunity to address the Licensing, Continuing Education and Public Relations Committee at each teleconference location. The public teleconference sites for this meeting are as follows:

Teleconference Meeting Locations:

Corey Lichtman, DC	Heather Dehn, DC	John Roza, Jr., DC
538 Stevens Ave.	4616 El Camino Ave., Ste B	800 Douglas Blvd
Solana Beach, CA 92075	Sacramento, CA 95821	Roseville, CA 95678
(858) 481-1889	(916) 488-0202	(916) 786-2267

AGENDA

1. **Call to Order & Establishment of a Quorum**

2. **Approval of Minutes**
   July 7, 2015

3. **Review and Discussion of Possible Revisions to the Continuing Education Regulations for Approving Continuing Education Providers.**

4. **Review and Discussion of Proposed Language to add CPR Certification as a Mandatory Requirement for Renewal of Licensure. (Amend § 361 & §371 and Proposed §371.1)**

5. **Update Regarding Outreach Publications**
   - A Consumer's Guide to Chiropractic

6. **Public Comment**
   Note: The Committee may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7(a).] Public comment is encouraged; however, if time constraints mandate, comments may be limited at the discretion of the Chair.

7. **Future Agenda Items**

8. **Adjournment**

LICENSING, CONTINUING EDUCATION
& PUBLIC RELATIONS COMMITTEE

Heather Dehn, D.C., Chair
John Roza Jr., D.C.
Corey Lichtman, D.C.

Meetings of the Board of Chiropractic Examiners' Committee are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. Public comments will be taken on agenda items at the time the specific item is raised. The Board's Committee may take action on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice. For verification of the meeting, call (916) 263-5355 or access the Board's Web Site at **www.chiro.ca.gov.**

The meeting facilities are accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Marlene Valencia at (916) 263-5355 ext. 5363 or e-mail marlene.valencia@chiro.ca.gov or send a written request to the Board of Chiropractic Examiners, 901 P Street, Suite 142A, Sacramento, CA 95814. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

Board of Chiropractic Examiners
TELECONFERENCE MEETING MINUTES
Licensing, Continuing Education & Public Relations Committee
July 7, 2015
901 P Street, Suite 142A
Sacramento, CA 95814

Teleconference Meeting Locations:

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Committee Members Present
Heather Dehn, D.C., Chair
John Roza Jr., D.C.
Corey Lichtman, D.C.

Staff Present
Robert Puleo, Executive Officer
Linda Shaw, Assistant Executive Officer
Dixie Van Allen, Policy Analyst
Brianna Lauziere, Staff Services Analyst

Call to Order
Dr. Dehn called the meeting to order at 12:04 P.M.

Roll Call
Dr. Roza called roll. All Board members were present.

Approval of Minutes

MOTION: DR. ROZA MOVED TO APPROVE THE MINUTES OF THE JUNE 18, 2015 LICENSING, CONTINUING EDUCATION & PUBLIC RELATIONS COMMITTEE
SECOND: DR. LICHTMAN SECONDED THE MOTION
VOTE: 3-0 (DR. DEHN – AYE, DR. ROZA – AYE, DR. LICHTMAN – AYE)
MOTION CARRIED

Review and Discussion on Possible Revisions to the Continuing Education Regulations for Approving Continuing Education Providers
Dr. Jon Schwartzbauer, Executive Director of Federation of Chiropractic Licensing Board (FCLB) and Kelly Webb, Providers of Approved Continuing Education (PACE) coordinator for FCLB were present to answer questions about their program.

Dr. Dehn asked for an overview of the PACE program. Ms. Webb gave a short summary about the services they offer to Chiropractic Licensing Boards. Every board has to look at and review the course to ensure no duplication. PACE offers informed, professional evaluation, and volunteer reviewers who are experts. Course searching is available through the FCLB website, streamlining the process for licensees. Licensees who receive credits through PACE will have those credits automatically reported to you in whatever data format you prefer.

Dr. Dehn asked about the PACE standards, fees, how many states, how PACE audits courses, how long PACE has been around and how many providers are currently approved by PACE.

Ms. Webb mentioned the PACE standards are made up of 25 criteria that relate to instructor guidelines, required materials, online security, and instruction requirements to name a few. There is no cost to the Board. There is a $2,000 annual recognition fee charged to the providers. Renewal application fee cost $250 which is a part of the reapplication process done every three years. Currently 28 states use PACE. PACE is a centralized programed that only works with Chiropractic Boards. PACE does not attend classes to audit the courses. PACE surveys attendees, collect assessments, request instructional materials, conducts spot checks and requires all publicity materials. PACE's review team consist of Chiropractic educators and retired regulators. Ms. Webb explained that it is a long term goal for PACE to attend classes to audit the course. PACE has been around for 14 years but has only been operating for 7 years. As of July 7, 2015 there are 27 CE providers.

Mr. Puleo asked which PACE providers are also California Board approve providers. Ms. Webb mentioned Palmer College and many other online providers. The list of providers is available on the PACE website. Other California Chiropractic Colleges have taken an interest in PACE but would rather wait until the Board has partnered with us. Ms. Lauziere will research what providers are California Board and PACE approved.

Dr. Roza asked how online courses are monitored. Ms. Webb explained that PACE online courses go through a different application process for security reasons. PACE wants to ensure students are interacting in their online courses. The review team will perform spot checks on new online courses. Standards for online courses state that the materials must be clinical and relate to the profession.

Ms. Webb thanked the committee for considering PACE and is available to answer any questions or concerns the Board may have.

The committee held a short discussion about the cost of fees and regulations. If the Board delegates the CE provider approval process to the schools, associations and PACE we will have to assess the staff's workload to see if any other fees need to be applied.

Public Comment

No public comment.

Future Agenda Items
Dr. Dehn would like to get a list of CE providers approved by the Board and PACE. Informally inquire with schools and associations on what they would potentially charge small providers.

Adjournment
Dr. Dehn adjourned the meeting at 12:41 P.M.

PACE

Providers of Approved Continuing Education

Providers	PACE	BCE
Academy of Chiropractic	X	
Aligned Continuing Education (ACE) Program	X	
America Chiropractic Foundation	X	X
Best Practices Academy	X	
Canadian Memorial Chiropractic College	X	
Canham College, Inc/Professional Online Ed	X	X
ChiroCredit.com, A Division of OnlineContinuingEd, LLC	X	X
Chiropractic Therapy Assistant	X	
Colorado Chiropractic Association	X	
DC Hours	X	X
Institute for Integrative Healthcare Studies	X	X
Logan College of Chiropractic University Programs	X	X
Maryland Chiropractic Association/CE4you	X	
Minnesota Chiropractic Association	X	
National University of Health Sciences	X	X
National Wellness Training	X	
Oakstone Publishing, LLC	X	
Palmer College of Chiropractic	X	X
Parker University	X	X
The Pettibon Institute	X	
Spinal Missions	X	
Standard Process Inc	X	
TeamCME	X	
TheWiseDC	X	X
Tools of Practice Education	X	
Total Health Chiropractic	X	
University of Miami, Miller School of Medicine	X	
University of Western States	X	X

Proposed CPR Regulatory Language

§361. Continuing Education Requirement. (Amend)

(e) On or after the implementation date, licensees shall complete a minimum of two (2) hours in subdivision (g)(11)- Ethics and Law, a minimum of four (4) hours in any one of, or a combination of, the subject areas specific areas specified in subdivision (g)(3)- History Taking and Physical Examination Procedures, subdivision (g)(5)- Chiropractic Adjustive Technique or Chiropractic Manipulation Techniques, or subdivision (g)(10)- Proper and Ethical Billing Coding.

(g)(14) A licensee may earn ~~up to a maximum of~~ two (2) hours of continuing education credit in cardiopulmonary resuscitation, basic life support ~~or~~ <u>and</u> use of an automated external defibrillator, as required by section 371.1.

§371. Annual License Renewals and Restorations (Amend)

(a) This section shall apply to non-disciplinary license renewal and restoration. Disciplinary license restoration conditions are defined in Section 1000-10 of the Business and Professions Code (Chiropractic Initiative Act of California, Stats. 1923 p.1xxxviii).

(b) A license shall expire annually on the last day of the licensee's birth month. For purposes of this section, the following terms have the following meanings:

(1) "License in forfeiture" is a license that has not been renewed within 60 days following its expiration date.

(2) "Inactive license" has the meaning specified in Business and Professions Code 700.

(3) "Cancelled license" is a license that has been expired for a period of three (3) consecutive years.

(c) To renew an active license, a licensee shall complete and submit a "Renewal" form (R1HDC, Rev. 06/11), which is incorporated by reference, pay the appropriate fee specified in Section 370(a) prior to the expiration date of the license, and complete the board's continuing education requirements <u>and CPR/Basic Life Support certification requirements, specified in section 371.1,</u> that were in effect during the license renewal period.

(d) To renew an inactive license, a licensee shall complete and submit a "Renewal" form (R1HDC, Rev. 06/11) and pay the appropriate fee specified in Section 370(a) prior to the expiration date of the license.

(e) To renew and restore a license in forfeiture, a licensee shall complete and submit a "Forfeiture Notice" form (D1HDC, Rev. 06/11) and an "Application for Restoration of License" form (Revision date 04/11), which are incorporated by reference, pay the appropriate fees specified in Section 370(b) and have met one of the following continuing education requirements:

(1) Completed the board's continuing education requirements and CPR/Basic Life Support certification requirements, specified in section 371.1, that were in effect at the time of each license renewal period;

(2) Practiced in another state under an active valid license and completed all continuing education requirements for that state for each license renewal period the license was expired;

(3) Passed the National Board of Chiropractic Examiners (NBCE) Special Purposes Examination for Chiropractic examination within six (6) months prior to submitting the Application for Restoration of License.

(f) To restore an inactive license to active status, a licensee shall complete and submit an "Inactive to Active Status Application" form (Revision date 02/10), which is incorporated by reference, pay the appropriate fee specified in Section 370(c) prior to the expiration date of the license, and complete continuing education equivalent to that required for a single license renewal period, and complete the CPR/Basic Life Support certification requirements, specified in section 371.1.

(g) To restore a cancelled license, a licensee shall complete and submit an "Application for Restoration of License" form (Revision date 04/11), pay the appropriate fee specified in Section 370(b), and have met one of the following continuing education requirements:

(1) Completed the board's continuing education requirements and CPR/Basic Life Support certification requirements, specified in section 371.1, that were in effect at the time of each license renewal period;

(2) Practiced in another state under an active valid license and completed all continuing education requirements for that state for each license renewal period the license was expired;

(3) Passed the National Board of Chiropractic Examiners (NBCE) Special Purposes Examination for Chiropractic examination within six (6) months prior to submitting the Application for Restoration of License.

(h) The board will not process incomplete applications nor complete applications that do not include the correct fee as specified in Section 370.

(i) In addition to any other requirement for renewal or restoration of a license, a licensee shall disclose whether, since the last renewal of his or her license, he or she has been convicted of any violation of the law in this or any other state, the United States, or other country. However, licensees are not required to disclose traffic infractions that resulted in fines of less than five hundred dollars ($500) that did not involve alcohol, dangerous drugs, or controlled substances.

§371.1. Cardiopulmonary Resuscitation/Basic Life Support Training (Proposed Section)

As a condition of licensure and license renewal, all licensees are required to maintain current certification in cardiopulmonary resuscitation (CPR) or basic life support (BLS) from the American Red Cross, American Heart Association, or other associations approved by the Board.

"CPR certification" means that the licensee has successfully completed a CPR course that meets American Red Cross or American Heart Association standards for certification and that provides manikin testing on the subjects of cardio-pulmonary resuscitation. The course must also cover the use of an automatic external defibrillator, unconscious and conscious choking and rescue breathing, provided that the foregoing requirements shall not be interpreted in any way that violates the Americans with Disabilities Act. The mannequin testing must be provided by an instructor who is physically present with the students.

CPR does not have to be repeated annually if a 2- year certification is achieved; however, the certification must always be current. A licensee may earn 2 hours of Continuing Education credit for completion of the CPR/BLS course required by this section. CE credit may only be earned in the year in which the course was completed.