

## **NOTICE OF BOARD MEETING**

Southern California University of Health Sciences  
16200 E Amber Valley Drive, Legacy Hall  
Whittier, CA 90604  
July 25, 2017  
(562) 947-8755  
9:30 a.m.

The Board of Chiropractic Examiners (Board) plans to webcast this meeting  
at <https://thedcapage.wordpress.com/webcasts/>.

Webcast availability cannot, however be guaranteed due to limitations on resources or other technical difficulties that may arise. If you wish to participate or to have a guaranteed opportunity to observe, please attend at the location specified above.

### **AGENDA**

- 1. Open Session** – Call to Order & Establishment of a Quorum  
Heather Dehn, D.C., Chair  
Frank Ruffino, Vice Chair  
Sergio Azzolino, D.C., Secretary  
Julie Elginer, Dr.PH  
Dionne McClain, D.C.  
John Roza Jr., D.C.  
Corey Lichtman, D.C.
- 2. Pledge of Allegiance**
- 3. Chair's Report**  
Update on the Chair's Activities and Board's accomplishments and/or goals
- 4. Approval of Minutes**
  - a. May 16, 2017
  - b. June 14, 2017
- 5. Executive Officer's Report**
  - a. Administration - Board staffing/organizational chart
  - b. Budget - Fund condition update
  - c. Licensing - Statistical trends
  - d. Enforcement - Statistical trends
- 6. Ratification of Approved License Applications**
- 7. Ratification of Approved Continuing Education Providers**

- 8. Ratification of Denied License Applications in Which the Applicants Did Not Request a Hearing**
- 9. Occupational Analysis Presentation by Heidi Lincer-Hill, Chief Office of Professional Examination Services**
- 10. The Pastoral Medical Association (PMA) Presentation by Peter Jenkins, President of LawPartnering Inc.**
- 11. Update on Government Affairs & Public Affairs Committee Meeting; Potential Board Action**  
Board may take action on any item on the attached Government Affairs Committee meeting agenda.
- 12. Update on Enforcement Committee Meeting; Potential Board Action**  
Board may take action on any item on the attached Enforcement Committee meeting agenda.
- 13. Update and Discussion on Pending Rulemaking:**
  - a. Application for Licensure (CCR Section 321)
  - b. Consumer Protection Enforcement Initiative (CPEI)
  - c. Uniform Standards for Substance Abusing Licensees
  - d. Revisions to BCE Disciplinary Guidelines
  - e. Mandatory Cardiopulmonary Resuscitation (CPR) Certification for all licensees
  - f. Comprehensive Revisions/Updates to CCR Article 4 (Sections 330 – 331.16) – Approved Schools & Qualifications of Applicants (Curriculum Requirements)
  - g. Chiropractic Records Retention/Disposition of Patient Records Upon Closure of Practice or Death/Incapacity of Licensee
  - h. Continuing Education Requirements (CE Provider and Course Approval)
  - i. Amend or Repeal CCR Section 354- Successful Examination (Obsolete provision)
- 14. Review, Discussion, and Possible Action to Adopt or Amend Rulemaking: Title 16, CCR Sections 321 & 364 (Application for Licensure and CE Requirements)**
- 15. Public Comment for Items Not on the Agenda**  
*Note: The Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7(a).] Public comment is encouraged; however, if time constraints mandate, comments may be limited at the discretion of the Chair.*
- 16. Future Agenda Items**  
*Note: The Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125.]*
- 17. Hearings Re: Petition for Early Termination of Probation and /or Reduction of Penalty**
  - a. Sharon Brown, D.C. Case No. SI 2014-1002
  - b. Kerry Woods, D.C. Case No. AC 2013-979

**18. Closed Session**

The Board will meet in Closed Session to:

- a. Deliberate on Disciplinary Decisions and the Above Petitions Pursuant to California Government Code Section 11126(c)(3)
- b. Receive Advice from Legal Counsel Pursuant to California Government Code Section 11126(e) Regarding:
  - 1) Hugh Lubkin, D.C. v. Board of Chiropractic Examiners  
Workers' Compensation Case No. ADJ7361379

**19. OPEN SESSION: Announcements Regarding Closed Session**

**20. Adjournment**

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The meeting facilities are accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Valerie James at (916) 263-5355 ext. 5362 or e-mail [Valerie.James@dca.ca.gov](mailto:Valerie.James@dca.ca.gov) or send a written request to the Board of Chiropractic Examiners, 901 P Street, Suite 142A, Sacramento, CA 95814. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

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**NOTICE OF TELECONFERENCE**  
**GOVERNMENT & PUBLIC AFFAIRS COMMITTEE MEETING**

**July 11, 2017**  
**10:00 a.m.**

One or more Committee Members will participate in this meeting at the teleconference sites listed below. Each teleconference location is accessible to the public and the public will be given an opportunity to address the Government & Public Affairs Committee at each teleconference location. The public teleconference sites for this meeting are as follows:

**Teleconference Meeting Locations:**

901 P Street, Suite 142A  
Sacramento, CA 95814

**Committee Members**

Frank Ruffino  
901 P Street, Suite 142A  
Sacramento, CA 95814  
(916) 263-5355

Corey Lichtman, D.C.  
538 Stevens Ave  
Solana Beach, CA 92075  
(858) 876-6300

**AGENDA**

- 1. Call to Order & Establishment of a Quorum**
- 2. Approval of Minutes**  
September 22, 2016
- 3. Review and Discussion on the 2017-2019 BCE Strategic Plan Action Items for the Government & Public Affairs Committee**
- 4. Review, Discussion and Possible Action on the Administrative Procedure Manual**
- 5. Discussion and Possible Action on the Annual Legislative Meet and Greets (Strategic Plan Goal 3.2)**
- 6. Update on Efforts to Increase Public Awareness of the BCE (Strategic Plan Goal 3.1)**
- 7. Update on Public Outreach Presentation (Strategic Plan Action Item 3.3.6)**
- 8. Public Comment**

Note: The Committee may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7(a).] Public comment is encouraged; however, if time constraints mandate, comments may be limited at the discretion of the Chair.

**9. Future Agenda Items**

*Note: The Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125.]*

**10. Adjournment**

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**NOTICE OF TELECONFERENCE**  
**ENFORCEMENT COMMITTEE MEETING**

**July 19, 2017**  
**1:00 p.m.**

One or more Committee Members will participate in this meeting at the teleconference sites listed below. Each teleconference location is accessible to the public and the public will be given an opportunity to address the Enforcement Committee at each teleconference location. The public teleconference sites for this meeting are as follows:

**Teleconference Meeting Locations:**

901 P Street, Suite 142A  
Sacramento, CA 95814  
(916) 263-5355

Sergio Azzolino, D.C.  
1545 Broadway St., #1A  
San Francisco, CA 94109  
(415) 563-3800

John Roza, Jr., D.C.  
800 Douglas Blvd.  
Roseville, CA 95678  
(916) 786-2267

**AGENDA**

- 1. Call to Order**
- 2. Review and Discussion on the Enforcement Committee Action Items from the 2017- 2019 BCE Strategic Plan**
- 3. Discussion and Possible Action on the manner in which Enforcement Committee Statistical Information is provided at BCE Meetings (Strategic Plan Action Item 2.1.2)**
- 4. Review, Discussion and Possible Action on creating an Outreach Publication Educating the Public on the Complaint Process (Strategic Plan Action Item 2.1.3)**
- 5. Discussion and Possible Action on Establishing a Code of Ethics (Strategic Plan Action Item 2.2.1)**
- 6. Discussion and Possible Action on the efforts to Educate Licensees' about Enforcement Issues Related to Social Media (Strategic Plan Goal Item 2.4)**
- 7. Public Comment**

*Note: The Committee may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7(a).] Public comment is encouraged; however, if time constraints mandate, comments may be limited at the discretion of the Chair.*

**8. Future Agenda Items**

*Note: The Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125.]*

**9. Adjournment**

**ENFORCEMENT COMMITTEE**

Sergio Azzolino, D.C.

John Roza, Jr., D.C.

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