BOARD of CHIROPRACTIC EXAMINERS
STATE OF CALIFORNIA

State of California
Edmund G. Brown Jr., Governor

NOTICE OF TELECONFERENCE
LICENSING & CONTINUING EDUCATION COMMITTEE MEETING
December 17, 2018
12:00 p.m. – 1:30 p.m. or until completion of business

One or more Committee Members will participate in this meeting at the teleconference sites listed below. Each teleconference location is accessible to the public and the public will be given an opportunity to address the Licensing, Continuing Education and Public Relations Committee at each teleconference location. The public teleconference sites for this meeting are as follows:

Teleconference Meeting Locations:
901 P Street, Suite 142A
Sacramento, CA 95814
(Board Staff)

Dionne McClain, D.C., Chair
McClain Sports & Wellness, Inc.
6360 Wilshire Blvd., #410
Los Angeles, CA 90048
(323) 653-1014

Heather Dehn, D.C.
Dehn Chiropractic
4616 El Camino Ave., #B
Sacramento, CA 95821
(916) 488-0202

AGENDA

1. **Call to Order & Establishment of a Quorum**

2. **Approval of September 25, 2018 Committee Meeting Minutes**

3. **Update, Discussion, and Possible Action on Continuing Education Focus Group**

4. **Review, Discussion and Possible Action on potential CE Provider Application regulations**

5. **Review, Discussion and Possible Action on Oregon regulation OAR 811-015-002**

6. **Review, Discussion and Possible Action on List of Chiropractic Adjustive Techniques Provided by National Chiropractic Colleges**

7. **Public Comment on Items Not on the Agenda**
   Note: The Committee may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7(a).] Public comment is encouraged; however, if time constraints mandate, comments may be limited at the discretion of the Chair.

8. **Future Agenda Items**
   Note: The Committee may not discuss or take action on any matter raised during this future agenda Items section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125.]

9. Adjournment

Meetings of the Board of Chiropractic Examiners' Committee are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. Public comments will be taken on agenda items at the time the specific item is raised. The Board's Committee may take action on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice. For verification of the meeting, call (916) 263-5355 or access the Board's Web Site at **www.chiro.ca.gov**.

The meeting facilities are accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification to participate in the meeting may make a request by contacting the Board at (916) 263-5355 or e-mail chiroinfo@dca.ca.gov or send a written request to the Board of Chiropractic Examiners, 901 P Street, Suite 142A, Sacramento, CA 95814. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

Board of Chiropractic Examiners
TELECONFERENCE MEETING MINUTES
Licensing, Continuing Education & Public Relations Committee
September 25, 2018
901 P Street, Suite 142A
Sacramento, CA 95814

Teleconference Meeting Locations:

Board of Chiropractic Examiners 901 P Street, Ste 142A Sacramento, CA 95814 (916) 263-5355	Heather Dehn, DC Dehn Chiropractic 4616 El Camino Ave. #B Sacramento, CA 95821 (916) 488-0242	Dionne McClain, DC McClain Sports & Wellness, Inc. 6360 Wilshire Blvd., Ste 410 Los Angeles, CA 90048 (323) 653-1014

Committee Members Present
Dionne McClain, D.C., Chair
Heather Dehn, D.C.

Staff Present
Robert Puleo, Executive Officer
Kenneth Swenson, Attorney III
Marcus McCarther, Assistant Executive Officer
Dixie Van Allen, Staff Services Manager
Natalie Boyer, Continuing Education Analyst
Andreia McMillen, Policy Analyst

Call to Order
Dr. McClain called the meeting to order at 11:33 p.m.

Roll Call
Dr. Dehn called roll. All Board Members were present at the locations specified on the Agenda.

Approval of Minutes

MOTION: DR. DEHN MOVED TO APPROVE THE MINUTES OF THE JUNE 5, 2018 LICENSING & CONTINUING EDUCATION COMMITTEE MEETING.
SECOND: DR. MCCLAIN SECONDED THE MOTION.
VOTE: 2-0 (DR. DEHN– AYE, DR. MCCLAIN – AYE)
MOTION CARRIED

Review, Discussion, and Possible Action on Pending Continuing Education Provider applications; Possible Recommendation to the Full Board

MOTION: DR. DEHN MOVED TO PRESENT CONTINUING EDUCATION PROVIDER APPLICATIONS TO THE FULL BOARD FOR APPROVAL.
SECOND: DR. MCCLAIN SECONDED THE MOTION.

Discussion: Dr. Dehn expressed her continued interest in uncovering better ways to properly vet Continuing Education (CE) Providers to ensure quality.

Public Comment: Dr. Hugh Lubkin, President of the International Chiropractors Association of California, inquired about what additional changes the Board was recommending for the provider application. He was under the impression that per Department of Consumer Affairs (DCA) legal counsel, the provider application was meant to be purposefully concise to ensure all interested parties could become Board approved providers. He was also curious who on the Board would be responsible for vetting a new application process.

Mr. Robert Puleo responded that per the current regulations the Board was unable to require providers to include any detailed information about their organizations on the application. Going forward, with new regulation requirements, the Board was hoping to identify specific areas of importance that would help highlight a quality CE provider.

Mr. Kenneth Swenson added that there was no legal impediment to making a more prescriptive regulation for the CE provider application, following that all regulatory processes were undergone and approval was given by the Office of Administrative Law (OAL).

Public Comment: Dr. Lubkin asked whom on the Board would be responsible for the approval processes or if there would be a need to utilize subject matter experts to assist the Board in evaluating the providers and their courses.

Dr. McClain responded that the regulations would be determined through the CE Committee's process and there would be opportunity for input from the public.

Dr. Dehn added that there would be opportunity to discuss potential qualifications to the CE provider application as it was currently on the CE Committee's agenda.

Dr. McClain called for a vote of the pending motion and further discussion of CE provider qualifications could be continued during the appointed agenda item.

VOTE: 2-0 (DR. DEHN– AYE, DR. MCCLAIN – AYE)
MOTION CARRIED

Review, Discussion, and Possible Action on Proposed Definitions to Subject Area – Public Health

Dr. McClain synopsized that during the CE Subject Area discussion at the full Board Meeting on June 5th, it was suggested to change 'Communicable Diseases' to 'Public Health' in the subject area listing. The CE Committee is assisting with clarifying that definition.

Dr. Dehn asked for input from Ms. Dixie Van Allen, with identifying potential red flags in the proposed

definition of public health.

Ms. Van Allen responded that the portion of the definition that speaks to "access to health-care, affordable health care" seemed problematic in its relationship to the chiropractic profession.

Mr. McCarther added that "access to health-care, affordable health care" were identified as public policy issues and outside the scope of what the Board was attempting to do with CE.

Dr. McClain responded that the goal was to assist in defining the term public health and not necessarily prescribe what content could potentially be submitted as a CE course.

Mr. Puleo stated that the definition would be setting parameters for what could be taught in a course offered under the public health subject area. Both access to health care and affordable health care were fine but the Board would need to determine if CE credit should be given in those areas.

Ms. Van Allen also added that "workplace safety" could be a problematic portion of the definition.

Public Comment: Ms. Laurie Isenberg, Director of Postgraduate and Continuing Education at Life Chiropractic West, added that many chiropractors work in the area of ergonomics and 'workplace safety' would be a fit within this definition.

Dr. McClain agreed that safety topics related to chiropractic was very necessary and appropriate within the definition.

Public Comment: Dr. Jonathon Egan, President at Southern California University of Life Sciences, asserted his agreement and pointed out that all portions of this definition were steeped in policy issues, which would be very appropriate for chiropractors to participate in.

Ms. Van Allen stated that the portion of the definition related to "substance abuse" treads on many other medical scopes of practice and was not necessarily related to the scope of chiropractic.

Public Comment: Dr. Egan pointed out that as chiropractors function as primary care physicians and see a wide array of patients, who are potentially addicted to a range of narcotics, there could be opportunity for life changing care and referrals to healthcare professionals outside of chiropractic.

Dr. McClain asked for recommendations on what could be changed within the definition to narrow the possibilities in preventing courses from being submitted under substance abuse that fall outside the scope of chiropractic.

Ms. Van Allen provided two possibilities for narrowing "substance abuse". First, exclusions could be included to the definition to help narrow the potential topics, and second, adding 'as related to the practice of chiropractic' to the definition, so that courses submitted under public health would fall squarely within the scope of chiropractic care.

Public Comment: Dr. Egan recommended reviewing the test plan under public health for the National Board of Chiropractic Examiners (NBCE) to determine appropriate language and content for the Board of Chiropractic Examiners' (BCE) definition.

Dr. Dehn suggested that Ms. Van Allen come prepared with suggestions for what to exclude from the public health definition at the next full Board Meeting. She also requested that the Committee be presented with information from the test plan on public health from the NBCE.

Dr. McClain summarized that the public health discussion would continue either at the next full Board

meeting or within the CE Committee, along with suggestions by staff for language that would assist in narrowing the definition.

Review, Discussion and Possible Action on List of Chiropractic Adjustive Techniques Provided by California Chiropractic Colleges

Dr. McClain introduced the research project of creating a concise adjustive technique list as a means to assist staff in their review of CE applications.

Dr. Dehn stated that the list was currently limited to California colleges, but approved techniques would need to be gathered from all chiropractic colleges and from specialty boards.

Mr. Puleo responded that this list would be a guideline for staff when reviewing course applications, but this would not be a means to limit providers. If a provider were to offer a technique course not identified on this list, they would need to provide the Board with additional information from a college or specialty board supporting the technique as appropriate for a course.

Dr. Dehn asked for clarification that the "Student Led Clubs" at Palmer College of Chiropractic West were clubs approved by the college and had faculty advisors.

Public Comment: Ms. Isenberg stated that at Life Chiropractic College West, all student clubs are required to have a faculty advisor prior to being approved through the college's administration.

Dr. Dehn agreed that this was her assumption, but she would like staff to confirm as well.

Dr. McClain advised that as staff further compile the adjustive techniques list from specialty boards and other colleges, they would need to verify that clubs were faculty advised.

Review, Discussion and Possible Action on Proposed CPR Regulatory Language

Mr. McCarther stated that the direction of the Board was to update the Cardiopulmonary Resuscitation (CPR) regulation to include CPR certification as a condition of relicensure. Mr. McCarther summarized the content of the proposed regulatory language.

Dr. McClain inquired if language was presented that would prevent a licensee from receiving CE credit annually if they chose to take a CPR recertification course every year.

Mr. Puleo responded that language could be drafted to match that sentiment.

Ms. Van Allen stated that the language specified the requirement to maintain CPR certification for licensure could potentially be sufficient.

Dr. Dehn did not anticipate these potential situations becoming problematic.

Public Comment: Ms. Isenberg inquired into the required length of the CPR course in order to receive the four hours of CE credit.

Mr. Puleo responded that the course must at least be four hours in length to receive four hours of CE credit. A longer course would be sufficient but licensees would only receive four hours of CE credit.

Public Comment: Ms. Isenberg suggested changing language to include 'may earn a maximum of four hours'.

The Committee agreed with this suggestion.

Public Comment: Dr. Lubkin inquired if there would be any provision added for instructors of CPR, and whether they would earn additional CE credit as they are instructing approved courses.

Mr. Puleo responded that further research would need to be conducted to determine what CE credit instructors might receive.

Public Comment: Ms. Isenberg further asked if the CPR instructor requirement would function in line with current regulations, if a CE instructor teaches a certain amount of Board approved course hours, they have earned the equivalent amount of CE credit.

Ms. Natalie Boyer affirmed that per current regulations, a CE instructor can earn an hour of CE credit for each hour of instruction in a Board approved course, up to 24 hours for the renewal year.

Mr. Puleo again stated that staff would need to further delve into the intricacies of this topic.

Dr. McClain asked that this material be available for the next CE Meeting.

Review, Discussion, and Possible Action on Revisions to Sections 360-366 of Title 16 of the California Code of Regulations Regarding Continuing Education

Dr. McClain summarized that the full Board had reviewed and offered recommendations on Subject Areas at the June 5th Board Meeting. She would like to begin the Committee's discussion with staff recommendations offered for Alternate Pathways.

Dr. Dehn wished to make a recommendation, that at the Oregon Chiropractic Board, they refer to the "Diverse/cross cultural sensitivity as it relates to patient care" as "Cultural Competency" and she encouraged staff to review this course.

Dr. McClain posed a question regarding occupational analysis and special projects under Alternate Pathways and whether these would only be offered by the Board every two years.

Mr. Puleo responded that there was no timeline restriction on these volunteer activities, but generally they only became available every few years. The Board has received a few inquires from licensees regarding receiving mandatory CE credit under Ethics and Law, if they participate in the ethics and law portion of exam development.

Mr. McCarther stated that within the proposed regulation changes, volunteers as subject matter experts for exam development have the opportunity to earn up to 16 hours of CE credit over the two-day workshop, up to eight hours in Ethics and Law and up to eight hours in Principles of Practice. Although additional changes must be made as Principles of Practice would no longer be an identified Subject Area for CE.

Dr. McClain agreed that while no further discussion was needed, the topic and regulation would need to be revisited to ensure clarity and consistency.

Public Comment: Ms. Isenberg inquired if CPR certification should be included as an Alternate Pathway to CE credit, as it was previously listed as a primary pathway.

Mr. Puleo responded that the Alternate Pathway would consist of a licensee taking a CPR certification course directly through the American Red Cross and the American Heart Association. A CPR course from a BCE approved provider would constitute as a Traditional Pathway.

Public Comment: Ms. Isenberg also encouraged the Board to consider including Council on Chiropractic Education (CCE) approved colleges' courses as an Alternate Pathway. Preventing colleges from needing to submit each CE course for approval to the Board.

Mr. Puleo stated that the Board could consider granting approval to all CCE colleges as providers, however they would still need to submit their CE courses to the Board for approval.

Public Comment: Dr. Egan agreed with Ms. Isenberg's suggestion. He also suggested that the CCE colleges could develop a process to affirm any faculty or guest lecturers offering courses under their provider status. Dr. Egan also inquired which boards were identified under the Healing Arts Boards.

Mr. McCarther agreed that this language should match the existing law, as it refers to Healing Arts Boards within Division 2 through DCA in the Business and Professions Code.

Public Comment: Dr. Egan encouraged the Board to potentially consider the American Public Health Association and other organizations as an alternate path to CE credit.

The Committee and staff discussed the current regulations relating to receiving CE credit for courses approved through other Healing Arts Boards.

Public Comment: Dr. Lubkin brought forward his concern that with the proposed additional mandatory subject areas and hours, there was an ever-decreasing number of general hours in which to participate in courses taught by another Healing Arts Board. He believes it would benefit the profession to allow for more opportunity for participating in CE courses taught by other medical professions, and to potentially remove Assessment and Diagnostic Procedures as a mandatory subject area.

Dr. McClain agreed that while the proposed mandatory hours has increased, it did not preclude a licensee from taking additional hours from another Healing Arts Board in a subject area that interested them. The Board is striving to uphold the minimum competency of CE for chiropractors and outside of that, licensees are able to take additional courses.

Mr. Puleo agreed with Dr. McClain and added that if these mandatory hours were taken through another Healing Arts Board, there would be limited control and regulation over the quality of the content in the course.

Dr. McClain directed the discussion to the next topic area, Provider Qualifications and Responsibilities.

Dr. McClain suggested having a specific individual identified on the CE provider application as the Responsible Party, and requiring the inclusion of their license number.

Mr. Puleo agreed with Dr. McClain's sentiment but was unsure how feasible it might be to pass the regulation. Mr. Puleo inquired how many of the Board's current CE providers were education institutions and larger organizations versus sole proprietorships.

Ms. Boyer responded that more than half were education institutions and larger organizations.

Mr. McCarther stated that a potential concern for holding the responsible party accountable is in the limited information the Board receives from larger organizations. With an individual licensee, the

Board is privy to much of their personal information to identify their qualities as a CE provider. This could be problematic in attempting to vet all providers equally.

Dr. Dehn discussed the possibility of requiring Live Scan results for the responsible party for CE providers.

Public Comment: Dr. Egan suggested including an attestation clause to the CE provider application; that the responsible party, owner or faculty are not barred from offering CE in the state of California. This could potentially allow for disciplinary actions by the Board should something negative result.

Dr. Dehn and Dr. McClain agreed that this could be a potential inclusion to the application. Along with a Live Scan of the Responsible Party.

Mr. Swenson recommended having the application include the responsible party, ownership information, or a list of instructors and request pertinent information related to each. Mr. Swenson went on to state that an individual is unable to attest on behalf of another individual, if the suggested idea of an attestation is pursued, each individual in the organization involved in the CE courses would need to attest on their own behalf for it to be binding.

Mr. McCarther asked for clarification on whether it would be possible to require Live Scan results of CE providers.

Mr. Swenson confirmed that to place a requirement of a Live Scan, there would need to be a substantial concern that the criminal background of an individual would affect their ability to offer CE courses.

Mr. Puleo stated that the more potentially dangerous individual, to a licensee, was not the owner of a CE organization, but the instructor facilitating the course. Additionally, he was uncertain if the Board would be able to meet the necessity standard for OAL to include a provision such as a Live Scan.

Dr. McClain summarized that further research needed to be conducted to determine potential alternatives to the Live Scan option.

Mr. McCarther inquired if the Board could include disciplinary questions within the application to have the CE providers attest that they have never broken BCE law.

Mr. Swenson agreed that it would be possible to receive approval from OAL for an application including an attestation denying any involvement in disciplinary matters. He further clarified there would not be an opportunity to have individuals sign 'under perjury of law' within the attestation.

The Committee agreed that staff would investigate the possibilities of an attestation within the CE provider application.

Public Comment: Dr. Egan inquired if there were statistics related to complaints of poor performance of CE courses.

Mr. Puleo and Mr. McCarther responded that there were not. Mr. McCarther added that there was not currently a mechanism for the Board to compile complaints against a CE provider for a poor CE course.

Public Comment: Dr. Egan suggested requiring a post course assessment tool for all Board approved CE courses.

Dr. Dehn agreed that this recommendation had been considered by the Committee, she also suggested having this assessment include a way for licensees to contact the Board directly with concerns and including a statement ensuring the licensees credits would not be in jeopardy because of a poorly performing CE course.

Public Comment: Ms. Isenberg volunteered to assist the Board in developing an assessment tool.

Dr. McClain agreed that standardization needed to be implemented among assessment tools utilized by CE Providers.

Dr. McClain continued the discussion to the next topic, Definition of a Course.

Public Comment: Ms. Isenberg stated that the proposed suggestion of limiting the hours of instruction to eight hours in a day, did not match the desire of course participants. Many licensees need to achieve their annual hours in a very concise amount of time and the 12-hour course is very appealing to many licensees.

Dr. Dehn, Dr. McClain and Dr. Egan agreed that a 12-hour course is more in line with what licensees were looking for in available CE courses.

Public Comment: Ms. Isenberg stated that the other proposed changed of a 60-minute hour should not be considered, and instead, the 50-minute hour should be maintained to allow for break times during longer course days.

Public Comment: Dr. Egan also recommended against the 60-minute hour.

Ms. Van Allen reminded the Committee that differences in applications, between the 50 or 60-minute hour, has required staff to spend more time than necessary calculating the total amount of course hours.

Dr. McClain suggested requiring the CE providers to specifically identify an hour by hour breakdown, and if the outline was not sufficient, the application would not be reviewed.

Dr. Dehn hoped that by redefining subject areas there would be less opportunity to submit 24 hours of instruction under one course.

Ms. Van Allen agreed but stated there was still some concern over the definition of Chiropractic Adjustive Technique, as it could lend itself to include many 'patient care' activities, instead of just chiropractic adjustment maneuvers.

Dr. Dehn suggested adding language to the subject area that adjustive techniques would be approved for hands on portions only and would not include evaluation activities or after care.

Public Comment: Ms. Isenberg expressed concern over teasing out separate subject areas from technique procedures, as most techniques require multiple subject areas covered during a given hour of instruction. She felt separating subject areas was not genuine to the content nor to the teaching method.

Ms. Boyer stated due to the concerns of breaking apart applications into different subject areas, the plan presented to the Committee proposed allowing providers to submit applications for a full day of instruction, with multiple subject areas listed and charging per hour of instruction. This could eliminate the need to tease apart patient care techniques.

The CE Committee and public participants agreed to exploring this model.

Mr. McCarther stated that Board staff would need to further explore the possibility of charging per hour, there would need to be a significant amount of research to identify what an appropriate cost would be.

Dr. McClain agreed and continued the discussion to the Denial and Appeal Process.

Ms. Boyer supplied an explanation that the suggestions included were identified from the Acupuncture Board's denial process for CE providers and CE courses, as a potential starting point for the CE Committee's discussion.

Dr. McClain suggested adding 'false advertisements or social media publicization' to actions identified as potential grounds for denying, or withdrawing approval, of a CE course.

Mr. Swenson mentioned that there would need to be a provision of the application that could identify reviewing social media type advertisements. The Board would only be able to review and potentially deny on material required in an application.

Dr. McClain directed the discussion to the Licensee Reporting Requirements.

Mr. Puleo announced that the Board was aggressively moving forward with potential technology requirements to allow licensees to complete the renewal process online. Licensees would be able to identify all CE courses completed and pay the renewal fee, ultimately mandating 100% CE audit compliance.

Mr. Puleo went on to state that for current audits, the staff would be issuing an audit compliance form for licensees to complete and acknowledge their CE courses completed, creating additional accountability in the audit process.

Public Comment
No public comment.

Future Agenda Items
None

Adjournment
Dr. McClain adjourned the meeting at 2:00 p.m.

BOARD of CHIROPRACTIC EXAMINERS
STATE OF CALIFORNIA

State of California
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Agenda Item 3
December 17, 2018

Update, Discussion, and Possible Action on Continuing Education Focus Group

Purpose of the item

The Committee will receive an update on the Continuing Education (CE) stakeholder focus group held on December 14th, 2018.

Action(s) requested

N/A

Background

The CE Committee continues to make progress towards new CE regulations. At the September 25th, 2018 CE Committee Meeting, members discussed potential changes surrounding Alternate Pathways, Provider Qualifications & Responsibilities, Definition of a Course, and Denial & Appeal Processes. Following the CE Committee Meeting, Board staff convened a stakeholder focus group to receive feedback from current CE providers regarding potential changes to CE regulations.

The focus group discussed qualifications to become a CE provider, distance learning courses and criteria for CE courses. These discussions also included reviewing a revised draft CE Provider Application and CE Course Application.

The following individuals were in attendance:

- Dr. Bill Meeker, Campus President, Palmer College of Chiropractic
- Ms. Laurie Isenberg, Director of Postgraduate & Continuing Education, Life Chiropractic College West
- Ms. Yvonne Rabago, Senior Program Administrator, Southern California University of Health Sciences
- Ms. Dawn Benton, Executive Director, California Chiropractic Association
- Dr. Hugh Lubkin, Chiropractor and President, International Chiropractic Association of California
- Mr. Eric Banta, Executive Director, International Chiropractic Association of California
- Dr. Marcus Strutz, Chiropractor and Owner, Back to Chiropractic CE Seminars
- Dr. Mark Cymerint, Chiropractor and Owner, Triad Chiropractic Seminars

Recommendation(s)
N/A

Next Step

Using the CE focus group's feedback, the CE Committee will continue moving forward with policy decisions related to CE regulatory changes.

Attachment(s)
N/A

BOARD of CHIROPRACTIC EXAMINERS
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Agenda Item 4
December 17, 2018

Review, Discussion, and Possible Action on potential CE Provider Application regulations

Purpose of the item

The Committee will review and discuss the possibility of moving forward with a regulatory package solely related to the Continuing Education (CE) Provider Application. The remaining CE regulations will comprise a separate regulatory package addressed at a later time.

Action(s) requested

The Committee should vote to make a recommendation to the full Board on whether to pursue a separate regulation specifically for the CE Provider Application.

Background

During the ratification of CE providers at the full Board Meeting on November 8th, 2018, the Board expressed concern with the limited information requested on the current CE Provider Application and the resulting insufficient vetting process. The full Board voted on assigning the CE Committee to explore the possibility of focusing solely on a regulatory package for the CE Provider Application, in order to enhance the provider qualification requirements.

Recommendation(s)

N/A

Next Step

N/A

Attachment(s)

- Sample CE Provider Application

BOARD of CHIROPRACTIC EXAMINERS
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Continuing Education (CE) Provider Application

☐ New CE Provider Application - $84

☐ CE Provider Biennial Renewal Application - $56

Provider Status

Individual* ☐_____ University/ College ☐

Corporation* ☐_____ Government Agency ☐

Partnership* ☐_____ Professional Agency ☐

Health Facility ☐

*Please provide names of all responsible parties.

Provider Business Name:	
***Business Owner (Financial Responsible Party):**	
Address:	
Telephone Number:	**Email address:**
Name of responsible party for all CE communication (include license number if applicable): **Second responsible party:**	
Type of courses to be offered: **In person seminars ☐ Online ☐ Both ☐**	

SAMPLE

T (916) 263-5355
F (916) 327-0039
TT/TDD (800) 735-2929
Consumer Complaint Hotline
(866) 543-1311

Board of Chiropractic Examiners
901 P Street, Suite 142A
Sacramento, California 95814
www.chiro.ca.gov

Mission statement of organization:

Conflict of Interest statements:

Examples of record keeping system (compliance with provider four-year record retention requirements, i.e. templates for CE certificates, course registration information):

Procedure for issuing course completion certificates:

Methods/Procedure of attendance tracking and examples:

Grievance procedures:

Transfer of records procedures (in case of business closure and notification to the Board):

SAMPLE

Are the above-referenced individuals currently in good standing with each licensing jurisdiction in which they hold or have held a license? If no, attach an explanation identifying the licensing entity and reason the individual is not in good standing.

YES ☐ NO ☐

Are any of the above-referenced individuals under investigation by a regulatory agency? If yes, attach an explanation identifying the licensing entity and the nature and status of the investigation.

YES ☐ NO ☐

Have any of the above-referenced individuals had a license placed on probation or restricted within the past five years in this or any other jurisdiction? If yes, attach an explanation.

YES ☐ NO ☐

Are any of the above-referenced individuals under investigation for or been charged with a criminal offense? If yes, attach an explanation identifying the individual, the nature and status of the investigation and all relevant police records.

YES ☐ NO ☐

Have any of the above-referenced individuals been convicted of a misdemeanor involving moral turpitude or a felony in this or any other jurisdiction? If yes, attach an explanation identifying the individual, the nature of the crime, the dates of arrest and conviction, the law enforcement agency and court having jurisdiction and all relevant police and court documents.

YES ☐ NO ☐

I, the undersigned, do hereby swear and affirm that the foregoing statements contained in this application are true and correct.

_____ _____

Signature of Authorized Agent Date

SAMPLE

BOARD of CHIROPRACTIC EXAMINERS
STATE OF CALIFORNIA

State of California
Edmund G. Brown Jr., Governor

Agenda Item 5
December 17, 2018

Review, Discussion, and Possible Action on OAR 811-015-002

Purpose of the item

The Committee will review Oregon regulation, OAR 811-015-002.

Action(s) requested

N/A

Background

At the November 8th, 2018 Board Meeting, Dr. Dehn requested the Continuing Education (CE) Committee to review Oregon regulation 811-015-002.

OAR 811-015-002 section (4) states the Board may require a specific course as part of an Oregon chiropractor's annual relicensure hours for an upcoming license renewal period.

Recommendation(s)

N/A

Next Step

N/A

Attachment(s)

- OAR 811-015-002

Chapter 811
Division 15

Continuing Chiropractic Education

811-015-0025 (1) The purpose of continuing chiropractic education (CE) licensure credit is to assist in assuring the competence and skills of Oregon Chiropractic physicians, and to help assure the Oregon public of the continued competence of these physicians within the statutory scope of practice.

(2) In order to renew an active license, each licensee shall submit a signed affidavit on a form provided by the OBCE attesting to successful completion of 20 or more hours of chiropractic continuing education course or activity hours completed during the preceding licensure period. Each licensee shall maintain records as required in section (10) to support the hours reported in the signed affidavit.

(3) Courses or activities determined by licensees to meet the criteria of sections (8) and (9) are presumed to be approved until or unless specifically disapproved by the OBCE. Licensees will be informed of any disapproved courses in a timely manner. The Board will not retroactively disapprove course credits. The Board will maintain a list of disapproved courses available for review by licensees.

(4) The Board may require specific courses as part of a chiropractic physician's annual relicensure hours for an upcoming licensure period.

(5) Any Chiropractic physician who is also licensed as a naturopath, osteopath, medical doctor, nurse or nurse practitioner is exempt from the over-the-counter non-prescriptive substances requirements of sections (6) and (7).

(6) Any Chiropractic physician holding an initial license is exempt from continuing education for the first year of licensure, except for four (4) hours relating to over-the-counter non-prescriptive substances and any specific courses required by the Board.

(7) Anyone changing license status from inactive to active or senior active license shall take four (4) hours of the required hours relating to over-the-counter non-prescriptive substances prior to changing license status and any specific courses required by the Board.

(8) Approved continuing chiropractic education shall be obtained from courses or activities which meet the following criteria:

(a) They do not misrepresent or mislead;

(b) They are presented by a Chiropractic physician, licensed here or in another state, other appropriate health care provider, or other qualified person;

(c) They exclude practice-building subjects and the principle purpose of the program may not be to sell or promote a commercial product. However the mere mention of practice building concepts shall not disqualify a program's eligibility for CE credit.

(d) The material covered shall pertain to the practice of chiropractic in Oregon or be related to the doctor's practice;

(e) Continuing education hours for Board activities must assist in assuring the competence and skills of the chiropractic physician, and

(f) Shall be quality courses or activities adequately supported by evidence or rationale as determined by the Board.

(9) The Board may accept credit hours from courses, seminars or other activities. Completion of other activities is chiropractic continuing education defined as follows:

(a) Continuing Medical Education(CME);

(b) video or audio taped Continuing Education courses or seminars;

(c) long distance learning courses;

(d) being an original author of an article, published in a peer reviewed journal, given in the

year of publication;

(e) participation in a formal protocol writing process associated with an accredited health care institution or state or government health care agency;

(f) participation on an OBCE committee and assisting with a National Board of Chiropractic Examiners (NBCE) examination or NBCE test writing committee;

(g) participation in a research project, approved by the Board, related to chiropractic health care directed by an educational institution or other qualified chiropractic organization;

(h) teaching courses at an accredited health care institution;

(i) teaching chiropractic continuing education courses;

(j) CPR courses; and

(k) instruction related to OAR 811-015-0030, minor surgery/proctology rotation;

(l) and any other course or activity specifically authorized by the OBCE.

(10) All licensees are required to keep full, accurate and complete records:

(a) A verification of attendance for all CE courses or activities showing hours claimed for relicensure credit, and or proof of completion signed by the sponsor and licensee.

(b) Video-taped or audio taped courses shall be supported through record keeping with a letter, memo or on a form provided by the Board, that includes the dates and times, vendor's or presenter's name/s, total hours claimed for each course, location, and includes the following statement, "I swear or affirm that I viewed or listened to these continuing education courses in their entirety on the dates and times specified in this report."

(c) A copy of a published article including the date of publication;

(d) A written record of hours in clinical protocol development and research projects. The record shall include the names and addresses of the institutions involved, name of supervisors, and their signatures verifying hours.

(e) For licensees claiming CE hours under the provisions of (9) (h), a record of employment by health care institutions, signed by their supervisor, a copy of the course syllabus if applicable, and verification of hours.

(f) For licensees claiming CE hours under the provisions of (9) (i), licensee shall obtain and keep verification of the course taught including, the dates of the course, a syllabus and the sponsoring organization.

(g) For licensees claiming CE hours under the provisions of (9)(f), for participation on an OBCE committee and assisting with a National Board of Chiropractic Examiners; (NBCE) examination or NBCE test writing committee, certification from the OBCE or NBCE.

(h) For licensees claiming CE hours under the provisions of (9)(k), a record of the dates, topics/procedures, and hours.

(11) At each renewal the OBCE will generate a random computer list of a minimum of 10% or up to 100% of renewing licensees, who will then have their CE records reviewed to ensure compliance with this rule. Licensees shall respond to this request within 30 days by supplying the OBCE with verification of their CE courses or activities as provided in section 10.

(12) Any licensee who has submitted inadequate, insufficient, or deficient CE records or who otherwise appears to be in noncompliance with the requirements of this rule will be given written notice by the OBCE and will have 30 days from the date of notice to submit additional documentation, information or written explanation to the OBCE establishing the licensee's compliance with this rule.

(13) At its discretion, the Board may audit by attendance the content of any program in order to verify the content thereof. Denial of an audit is grounds for disapproval.

(14) Any chiropractic physician seeking a hardship waiver from their continuing education requirements shall apply to the Board, in writing, as soon as possible after the hardship is identified and prior to the close of licensure for that year. Specific details of the hardship must be included. The Board must make a finding that a hardship exists.

(15) The Board shall maintain and make available through its WEB page and mailings to licensees a list of disapproved courses, if any. The Board may disapprove a course or CE activity after giving the sponsor and/or licensees the opportunity to provide additional information of compliance with the criteria contained in this rule, and opportunity for contested case hearing under the provisions of ORS 183.341 if requested. Any CE sponsor or licensee may request the Board to review any previously disapproved course at any time.

Statutory Auth.: ORS 684.155
Stats. Implemented ORS 684.092
Adopted Eff.: 12-22-08

BOARD of CHIROPRACTIC EXAMINERS
STATE OF CALIFORNIA

State of California
Edmund G. Brown Jr., Governor

Agenda Item 6
December 17, 2018

Review, Discussion, and Possible Action on List of Chiropractic Adjustive Techniques Provided by National Chiropractic Colleges

Purpose of the item

The Committee will review and discuss the enclosed list of chiropractic adjustive techniques as reported by Board approved chiropractic colleges.

Action(s) requested

Background

Following the full Board Meeting on August 8th, 2018, the Committee was tasked with identifying a comprehensive list of chiropractic adjustive techniques, currently offered at the three Board approved California chiropractic colleges, to assist in further defining 'chiropractic adjustive technique' for the mandatory continuing education (CE) subject area. Staff shared results of the research at the September 25th, 2018 CE Committee Meeting. The Committee Members requested an expansion of the list to include all Board approved national chiropractic colleges.

All, but New York Chiropractic College and Texas Chiropractic College, have provided the Board with a list of techniques.

Recommendation(s)

N/A

Next Step

N/A

Attachment(s)

- Chiropractic Techniques Provided by Board Approved Chiropractic Colleges
- Graph of Core Chiropractic Techniques

Chiropractic Techniques Provided by Board Approved Chiropractic Colleges

Cleveland Chiropractic College

Taught within the curriculum:
Diversified
Gonstead
Full-spine specific (Meric)
Thompson
Cox Flexion-Distraction
Activator Methods
SOT
MPI

Faculty-approved, student-led clubs:
MPI
Diversified
Gonstead
Activator Methods
Applied Kinesiology (AK)
Upper Cervical
Chiropractic Ninjas (not sure if this is technically a technique or not)

***Clubs are started by students and the willingness of a faculty member to supervise the club is not always indicative of the faculty member's support of or belief in a specific technique.

D'Youville Chiropractic College

Core technique:
Diversified (Bergmann)
Flexion/distraction
Drop Technique

Faculty-approved, student-led clubs:
Diversified

Life Chiropractic College West

Core Techniques
Gonstead
Diversified
Toggle Recoil
Drop Table (modified Thompson)
Extremities
Chiropractic Bio-Physics (CBP)
Pediatric and Pregnancy modifications of all above mentioned techniques

Faculty-approved, student-led clubs:
No response provided to date.

Life West (cont.)

Elective Techniques
Activator
Sacro Occipital Technique (SOT)
Directional Non-Force Technique (DNFT)
Network Spinal Analysis
Knee Chest Upper Cervical
Blair Upper Cervical
NUCCA
EPIC (Upper Cervical)

Life University, Georgia

Core Technique:
Toggle
Full Spine Diversified 1, 2, 3
Gonstead
Extra Spinal 1, 2 (Extremities)
Adjusting special populations (Pediatrics, geriatrics, obesity, pregnancy)
Thompson
SOT

Electives:
Advanced Upper Cervical
Atlas Orthogonal
HIO Knee Chest
Blair
NUCCA
Activator
Advanced Thompson
Torque Release
CBP
Advanced SOT
Advanced Pediatrics
Network
Cox Flexion
Applied Kinesiology
BGI

Faculty-approved, student-led clubs:
Toggle
Full Spine Diversified 1, 2, 3
Gonstead
Thompson
Blair
Activator
Torque Release
CBP
Network
BGI
Applied Kinesiology
NET
Adjusting Ninjas
Pierce

Logan Chiropractic College

Core Logan DCP curriculum:
Diversified
Activator
Logan Basic Technique
Myofascial Technique

Electives within the Logan DCP:
Gonstead Technique
Thompson Drop Technique
Selected Functional Movement Assessment
Mc Kenzie Directional Therapy
Cox Flexion Distraction
Upper Cervical Technique
Applied Kinesiology
Instrument assisted soft tissue
Active Release Technique

Faculty-approved, student-led clubs:
No response provided to date.

National University of Health Sciences

Curriculum techniques:
Diversified
Flexion/distraction (lumbar and cervical)
Instrument assisted adjustive procedures (similar to Activator)

***Curriculum and clubs are identical at both Illinois and Florida campuses.

Faculty-approved, student-led clubs:
Diversified
Flexion/distraction (lumbar and cervical)
Instrument assisted adjustive procedures (similar to Activator)

Northwestern Health Sciences University

Curriculum techniques:
Diversified

We don't use named technique, instead we describe the courses as methods.

Faculty-approved, student-led clubs:
Activator Club
Applied Kinesiology Club - AK Club
Functional Medicine Club
Functional Neurology Club
Gonstead Club
Motion Palpation Club
Network Spinal Analysis Club

(NHSU cont.)
NUCCA/Upper Cervical Club (National Upper Cervical Chiropractic Association)
TRT – Torque Release Technique Club

New York Chiropractic College

No response provided to date.

Palmer College of Chiropractic West

Curriculum based:
Palmer Package (Upper Cervical Specific, Gonstead, Diversified, Extremities, and Thompson)
Diversified
Gonstead
SOT
Thompson
Cox
Activator
Extremity joint maneuvers

Faculty-approved, student-led clubs:
Applied Kinesiology
Motion Palpation
Chiropractic Biophysics
Gonstead
SOT
Extremities

***Palmer's core technique package is similar enough across all campuses. The electives offered at any given time may vary depending on faculty resources and student demand.

Parker Chiropractic College

Core Technique:
Diversified I (lumbo-pelvis) and Diversified II (cervical and thoracic)
Gonstead
Extra Spinal (from Bergman and Peterson)
Activator
Thompson

Elective courses:
Students will choose 2 out of 5 current offerings
Activator II (extremities)
AK
Flexion/Distraction
SOT
Upper Cervical

Faculty-approved, student-led clubs:

Adjust Club
Applied Kinesiology Club
Directional non-Force Technique Club
Gonstead Club
International Chiropractic Pediatric Association Club
Soft Tissue Club
Sports Performance Club
Thompson Club
Torque Release Technique Club
Upper Cervical Club

Sherman College of Chiropractic

Core Technique:
The Sherman System consists of a compilation of the following techniques;
Thompson
Diversified
Gonstead
side posture
knee chest upper cervical.

All of the techniques have associated clubs with faculty representation that are based on student request.

Elective courses:
Blair
Atlas Orthogonal
Gonstead
Thompson
Activator
Pierce
Network Spinal Analysis
SOT
Torque Release Technique
Orthospinology
EPIC
Clinical Chiropractic Pediatrics

Southern California University of Health Sciences

The main adjustive or manipulative techniques taught in the program are:
Diversified
Flexion distraction (branded technique would be called Cox)
Activator technique (generically named would be instrument assisted joint manipulation)

Selective/Elective courses are variably offered in:
Diversified
Cox
Gonstead
Pediatric adjusting
SOT (Sacral Occipital Technique)
Toggle Recoil

Faculty-approved, student-led clubs:
Activator
Applied Kinesiology
Gonstead
SOT (Sacral Occipital Technique)
Upper Cervical
As well as a variety of clubs that would incorporate diversified as part of the approach (rehab2performance, etc.)

Texas Chiropractic College

No response provided to date.

University of Bridgeport

Core Techniques:
Diversified Adjustive Techniques

We also teach the following:
PIR of muscle trigger points,
Pin and Stretch of muscle trigger points,
McKenzie,
IASTM,
FAKTR,
Fascial Manipulation Technique,
special massage techniques (effleurage, petrissage, tapotement, cross-friction, vibration),
Kinesiology taping,
Physiotherapy modalities,
Rehab,
Flexion/Distraction,
Mechanical Traction and
Light and Laser therapy.

Faculty-approved, student-led clubs:
Fascial Manipulation Technique club.

***Only technique-based club at this time.

University of Western States

Core Technique:
Diversified

Elective courses:
Activator

Faculty-approved, student-led clubs:
Applied Kinesiology
Motion Palpation

Texas Chiropractic College

No response provided to date.

University of Bridgeport

Core Techniques:
Diversified Adjustive Techniques

We also teach the following:
PIR of muscle trigger points,
Pin and Stretch of muscle trigger points,
McKenzie,
IASTM,
FAKTR,
Fascial Manipulation Technique,
special massage techniques (effleurage, petrissage, tapotement, cross-friction, vibration),
Kinesiology taping,
Physiotherapy modalities,
Rehab,
Flexion/Distraction,
Mechanical Traction and
Light and Laser therapy.

Faculty-approved, student-led clubs:
Fascial Manipulation Technique club.

University of Western States

Core Technique:
Diversified

Elective courses:
Activator

Faculty-approved, student-led clubs:
Applied Kinesiology
Motion Palpation

Techniques by Chiropractic Colleges - Core, Electives and Clubs

	Cleveland Chiropractic College	D'Youville College Chiropractic	Life Chiropractic College West	Life University, Georgia	Logan College of Chiropractic	National University of Health Sciences	Northwestern Health Sciences University	Palmer College of Chiropractic	Parker Chiropractic College	Sherman College of Chiropractic	Southern California University of Health Sciences	University of Bridgeport	University of Western States
Activator Methods	x		x	x	x		x	x	x		x		x
Active Release Technique					x								
Adjust Club									x				
Adjusting Ninjas				x									
Adjusting Special Populations (Pediatrics, Geriatrics, Obesity, Pregnancy)			x	x									
Advanced Pediatrics				x									
Advanced SOT				x									
Advanced Thompson				x									
Advanced Upper Cervical				x									
Applied Kinesiology	x			x	x		x	x			x		x
Atlas Orthogonal				x					x				
BGI				x									
Blair			x	x					x				
Chiropractic Bio-Physics (CBP)			x	x				x					
Chiropractic Ninjas	x												
Clinical Chiropractic Pediatrics									x				
Cox Flexion-Distraction	x	x		x	x	x		x			x		
Directional Non-Force Technique (DNFT)			x										
Diversified	x	x	x		x	x	x	x	x	x	x	x	x
Drop Table (modified Thompson)			x										
Drop Technique		x											
EPIC									x				
EPIC (Upper Cervical)			x										
Extra Spinal (from Bergman and Peterson)									x				
Extra Spinal 1, 2 (Extremities)				x									
Extremities			x					x					
Extremity Joint Maneuvers								x					
Fascial Manipulation Technique												x	
Full Spine Diversified 1, 2, 3				x									
Full-Spine Specific (Meric)	x												
Functional Medicine Club							x						
Functional Neurology Club							x						
Gonstead	x	x	x		x		x	x	x	x	x		
HIO Knee Chest				x									
Instrument Assisted Adjustive Procedures (similar to Activator)						x							
Instrument Assisted Soft Tissue						x							

As reported by Board approved chiropractic colleges

Techniques by Chiropractic Colleges - Core, Electives and Clubs

	Cleveland Chiropractic College	D'Youville College Chiropractic	Life Chiropractic College West	Life University, Georgia	Logan College of Chiropractic	National University of Health Sciences	Northwestern Health Sciences University	Palmer College of Chiropractic	Parker Chiropractic College	Sherman College of Chiropractic	Southern California University of Health Sciences	University of Bridgeport	University of Western States
International Chiropractic Pediatric Association Club										x			
Knee Chest Upper Cervical										x			
Logan Basic Technique					x								
McKenzie Directional Therapy					x								x
Motion Palpation							x	x					
MPI	x												
Myofascial Technique					x								
NET													
Network Spinal Analysis			x	x			x			x			
NUCCA			x	x			x						
Orthospinology										x			
Palmer Package (Upper Cervical Specific, Gonstead, Diversified, Extremities, and Thompson)								x					
Pierce			x							x			
Sacro Occipital Technique (SOT)	x		x	x				x	x	x	x		
Selected Functional Movement Assessment					x								
Side Posture										x			
Soft Tissue Club									x				
Sports Performance Club									x				
Thompson	x			x	x			x	x	x			
Toggle Recoil			x	x							x		
Torque Release Technique				x			x			x			
Upper Cervical Technique	x				x				x		x		

As reported by Board approved chiropractic colleges