



**BOARD OF CHIROPRACTIC EXAMINERS
PUBLIC SESSION MINUTES**

November 22, 2021
Teleconference

Board Members Present

Dionne McClain, D.C., Chair
David Paris, D.C., Vice Chair
Janette Cruz
Pamela Daniels, D.C.
Rafael Sweet

Board Members Absent

Laurence Adams, D.C.

Staff Present

Robert Puleo, Executive Officer
Kristin Walker, Assistant Executive Officer
Jason Hurtado, Attorney
Connie Bouvia, Enforcement Manager
Dixie Van Allen, Licensing and Continuing Education Manager
Amanda Campbell, Enforcement Analyst

1. Call to Order

Dr. McClain called the meeting to order at 12:10 p.m.

Roll Call

Dr. Paris called the roll. Dr. Adams was absent. All other members were present, and a quorum was established.

2. Public Comment for Items Not on the Agenda

Public Comment: None

3. Future Agenda Items

There were none.

Public Comment: None

4. Executive Officer (EO) Recruitment and Selection Process

A. Presentation from Department of Consumer Affairs (DCA), Office of Human Resources on EO Recruitment and Selection Process

Nicole Le, Chief of the DCA Office of Human Resources (OHR), provided an overview of the EO Recruitment and Selection Process and presented the revised duty statement and recruitment announcement for Board approval. Ms. Le noted OHR staff worked with Mr. Puleo on revisions to the recruitment announcement and duty statement.

B. Discuss and Possible Action on Process for Recruitment and Selection of an EO

Ms. Le explained that the EO recruitment announcement would be posted for 30 days during which time the appointed Search Committee members will be provided candidates' applications for review each Friday and OHR will assist the committee with the search and preliminary interviews. The 3-4 finalists will then be interviewed by the full Board at a public Board meeting.

C. Discuss and Possible Action on Appointment of an EO Search Committee

Ms. Le informed the Board that the Search Committee would consist of two members and requested that these members have sufficient time to dedicate to this process, particularly on Fridays to review applications, and to participate in the preliminary interviews with OHR. She added that these members should also have a good understanding of the Board and the EO position.

Dr. McClain and Dr. Paris expressed their interest in joining the Search Committee.

MOTION: DR. MCCLAIN MOVED TO APPOINT DR. MCCLAIN AND DR. PARIS TO THE EO SEARCH COMMITTEE.

SECOND: MS. CRUZ SECONDED THE MOTION.

Discussion: None.

VOTE: 5-0, (DR. MCCLAIN-AYE, MS. CRUZ-AYE, DR. DANIELS-AYE, MR. SWEET-AYE, DR. PARIS-AYE).

MOTION: CARRIED.

Public Comment: None

D. Review and Possible Action on Revised EO Duty Statement and Recruitment Announcement

MOTION: DR. MCCLAIN MOVED TO APPROVE THE REVISED EO DUTY STATEMENT AND RECRUITMENT ANNOUNCEMENT.

SECOND: DR. PARIS SECONDED THE MOTION.

Discussion: None.

VOTE: 5-0, (DR. MCCLAIN-AYE, MS. CRUZ-AYE, DR. DANIELS-AYE, MR. SWEET-AYE, DR. PARIS-AYE).

MOTION: CARRIED.

Public Comment: None

5. Adjournment

Dr. McClain adjourned the meeting at 12:39 p.m.