



NOTICE OF BOARD MEETING

Board Members

Laurence Adams, D.C., Chair
Pamela Daniels, D.C., Vice Chair
Janette N.V. Cruz, Secretary
Sergio Azzolino, D.C.
David Paris, D.C.
Rafael Sweet

The Board of Chiropractic Examiners (Board) will meet on:

Thursday, October 9, 2025

9:00 a.m. to 4:00 p.m.

(or until completion of business)

Meeting Location

**Southern California University of Health Sciences
Legacy Hall
16200 Amber Valley Drive
Whittier, CA 90604**

The Board will hold a public meeting in person at the location listed above. The Board plans to webcast this meeting at <https://thedcapage.wordpress.com/webcasts/>. Webcast availability cannot, however, be guaranteed due to limitations on resources or other technical difficulties that may arise. The meeting will not be cancelled if webcast is not available. If you wish to participate or to have a guaranteed opportunity to observe, please attend at the physical meeting location specified above. Meeting adjournment may not be webcast if adjournment is the only item that occurs after a closed session.

Note: Members of the public may also submit written comments to the Board on any agenda item by Monday, October 6, 2025. Written comments should be directed to chiro.info@dca.ca.gov for Board consideration.

The Board may take action on any agenda item listed on this agenda, including information-only items.

AGENDA

- 1. Open Session – Call to Order / Roll Call / Establishment of a Quorum**
- 2. Board Presentation to Chiropractic Students on the Licensure Process and Practicing Chiropractic in Compliance with California Law**
- 3. Hearings on Petitions for Reinstatement of Surrendered Licenses**
 - A. Nosrat N. Ghodousi aka Nosrattollah Ghodousi, License No. DC 21864, Case No. 2014-1005, OAH No. 2025080601
 - B. John Spencer Beall, License No. DC 31508, Case No. AC 2020-1275, OAH No. 2025080604
- 4. Closed Session – The Board Will Meet in Closed Session to:**
 - Deliberate and Vote on Disciplinary Matters, Including the Above Petitions, Pursuant to Government Code Section 11126, subd. (c)(3)
- 5. Reconvene to Open Session**
- 6. Public Comment for Items Not on the Agenda**

Note: Members of the public may offer public comment for items not on the agenda. However, the Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7, subd. (a).]
- 7. Board Chair's Report**
- 8. Update on the September 26–27, 2025 Federation of Chiropractic Licensing Boards (FCLB) Districts I & IV Meeting**
- 9. Department of Consumer Affairs (DCA) Report Which May Include Updates on DCA's Administrative Services, Human Resources, Enforcement, Information Technology, Communications and Outreach, and Legislative, Regulatory, or Policy Matters**
- 10. Update and Discussion on Southern California University of Health Sciences' Doctor of Chiropractic Program**
- 11. Review and Possible Approval of August 1, 2025 Board Meeting Minutes**
- 12. Review and Possible Ratification of Approved Doctor of Chiropractic License Applications**
- 13. Review and Possible Approval of New Continuing Education Provider Applications**

14. Executive Officer's Report and Updates on:

- A. Administration, Continuing Education, Enforcement, and Licensing Programs
- B. Business Modernization Project and Implementation of Connect System
- C. Board's Budget and Fund Condition
- D. Status of Board's Pending Regulatory Proposals
- E. Board's 2022–2026 Strategic Plan Objectives

15. Update and Discussion on Legislation Related to the Board, the Chiropractic Profession, DCA, and/or Other Healing Arts Boards

- A. [Assembly Bill \(AB\) 260 \(Aguiar-Curry\)](#) Sexual and reproductive health care.
- B. [AB 489 \(Bonta\)](#) Health care professions: deceptive terms or letters: artificial intelligence.
- C. [AB 742 \(Elhawary\)](#) Department of Consumer Affairs: licensing: applicants who are descendants of slaves.
- D. [Senate Bill \(SB\) 470 \(Laird\)](#) Bagley-Keene Open Meeting Act: teleconferencing.
- E. [SB 641 \(Ashby\)](#) Department of Consumer Affairs and Department of Real Estate: states of emergency: waivers and exemptions.
- F. [SB 744 \(Cabaldon\)](#) Accrediting agencies.
- G. [SB 861 \(Committee on Business, Professions and Economic Development\)](#) Consumer affairs.

16. Review, Discussion, and Possible Action on Comment Period Regarding Council on Chiropractic Education's (CCE) Proposed Revisions to Sections 1 and 2.J of the CCE Accreditation Standards for Chiropractic Programs

17. Review, Discussion, and Possible Action on Regulatory Proposal to Update the Board's *Disciplinary Guidelines and Model Disciplinary Orders*, Implement the Uniform Standards for Substance Abusing Licensees, and Specify the Process for Filing Petitions for Reinstatement of Revoked or Surrendered Licenses, Reduction of Penalty, and Early Termination of Probation (amend California Code of Regulations, Title 16, section 384, add section 385, and repeal section 386)

18. Board's 2026 Sunset Review

- A. Review, Discussion, and Possible Action on Board's Action Plan to Prepare for 2026 Sunset Review
- B. Review, Discussion, and Possible Action on Draft of 2026 Sunset Review Report, Including Responses to Prior Issues and Recommendations from the Board's 2022 Sunset Review
- C. Review, Discussion, and Possible Action on Policy Issues to Potentially Include as New Issues in the 2026 Sunset Review Report

19. Nominations of Candidates for 2026 Board Officer Positions

- A. Chair
- B. Vice Chair
- C. Secretary

20. Schedule 2026 Quarterly Board Meetings

21. Future Agenda Items

Note: Members of the Board and the public may submit proposed agenda items for a future Board meeting. However, the Board may not discuss or take action on any proposed matter except to decide whether to place the matter on the agenda of a future meeting. [Government Code Section 11125.]

22. Adjournment

This agenda can be found on the Board's website at www.chiro.ca.gov. The time and order of agenda items are subject to change at the discretion of the Board Chair and may be taken out of order. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to it taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board Chair may, at their discretion, apportion available time among those who wish to speak. Members of the public will not be permitted to yield their allotted time to other members of the public to make comments. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125 and 11125.7, subd. (a)).

The meeting is accessible to persons with disabilities. A person who has questions or needs a disability-related accommodation or modification to participate in the meeting may submit a request to the Board. Please submit the request at least five (5) business days before the meeting to ensure availability of the requested accommodation.

Contact Person: Tammi Pitto

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Board of Chiropractic Examiners

1625 N. Market Blvd., Suite N-327

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Agenda Item 1 October 9, 2025

Open Session – Call to Order / Roll Call / Establishment of a Quorum

Purpose of the Item

Laurence Adams, D.C., Chair of the Board of Chiropractic Examiners, will call the meeting to order. Roll will be called by Board Secretary Janette N.V. Cruz.

Board Members

Laurence Adams, D.C., Chair
Pamela Daniels, D.C., Vice Chair
Janette N.V. Cruz, Secretary
Sergio Azzolino, D.C.
David Paris, D.C.
Rafael Sweet



Agenda Item 2 October 9, 2025

Board Presentation to Chiropractic Students on the Licensure Process and Practicing Chiropractic in Compliance with California Law

Purpose of the Item

The Board will provide a presentation to students on the process for becoming a licensed doctor of chiropractic after graduation, along with guidance for practicing in accordance with California law and avoiding common pitfalls and violations.

Action Requested

This agenda item is informational only. No action is required or requested at this time.



Agenda Item 3
October 9, 2025

Hearings on Petitions for Reinstatement of Surrendered Licenses

Purpose of the Item

The Board will conduct hearings on the petitions for reinstatement of the following surrendered licenses:

- A. Nosrat N. Ghodousi aka Nosrattollah Ghodousi, License No. DC 21864, Case No. AC 2014-1005, OAH No. 2025080601
- B. John Spencer Beall, License No. DC 31508, Case No. AC 2020-1275, OAH No. 2025080604



Agenda Item 4
October 9, 2025

Closed Session

Purpose of the Item

The Board will meet in closed session to:

- **Deliberate and Vote on Disciplinary Matters, Including the Above Petitions, Pursuant to Government Code Section 11126, subd. (c)(3)**



Agenda Item 5
October 9, 2025

Reconvene to Open Session

Purpose of the Item

After closed session, the Board will return to open session and proceed to the next agenda item.



Agenda Item 6 October 9, 2025

Public Comment for Items Not on the Agenda

Purpose of the Item

At this time, members of the public may offer public comment for items not on the meeting agenda.

The Board may not discuss or take action on any matter raised during this public comment section that is not included on the agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7, subd. (a).]



Agenda Item 7
October 9, 2025

Board Chair's Report

Purpose of the Item

Board Chair Laurence Adams, D.C. will provide an update to the Board on recent activities and outreach opportunities.

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.



Agenda Item 8 October 9, 2025

Update on the September 26–27, 2025 Federation of Chiropractic Licensing Boards (FCLB) Districts I & IV Meeting

Purpose of the Item


David Paris, D.C., Board member and FCLB District IV Director, will provide an update to the Board on the FCLB Districts I and IV regional meeting that was held in Omaha, Nebraska, on September 26–27, 2025.

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.


Attachment

- September 26–27, 2025 FCLB Districts I & IV Regional Meeting Agenda



District Meetings

Regulation by the book



DISTRICTS I & IV

Omaha, NE • September 25 -28, 2025

DISTRICT II

Fort Walton Beach, FL • September 18-21, 2025

DISTRICTS III & V

Portland, ME • September 18-21, 2025

Districts I & IV Regional Meeting ~ Omaha, NE

Embassy Suites Omaha Downtown Old Market

Please note: Travel days are Thursday and Sunday. Meetings will take place on Friday and Saturday from 8:00 a.m. until approximately 2:00 p.m. On Saturday afternoon, Drs. Henrichs and Paris will conduct a question and answer session for attendees, as well as a review of FCLB Committees and an overview of FCLB initiatives.

Agenda subject to change
Updated 8/7/2025

Friday, September 26, 2025 - 7:30 AM Breakfast - 8:00 AM Meeting Begins
Meeting Room: Platte

8:00 AM

GREETINGS AND OPENING REMARKS - *Drs. Henrichs and Paris*

INTRODUCTIONS

Presentation

FCLB BOARD REPORT

OVERVIEW OF YOUR FEDERATION

FCLB Update, Current Projects, Financial Report

Upcoming Meeting: 2026 FCLB Annual Conference - Atlanta-Buckhead, Georgia

REPORTS FROM OTHER ORGANIZATIONS

Presentation

- Presentation - CCE
- Presentation - EBAS
- Presentation - NBCE Directors

Discussion: Hot Issues in Chiropractic Regulation & Professional Governance

ROUNDTABLE DISCUSSIONS - BY TOPIC

1. DISCIPLINARY TOPICS

1. What guidelines does your board use in deciding disciplinary sanctions?
2. “Direct Relationship” standard - does your jurisdiction require that a conviction be directly related to the duties of a chiropractor before denying a license?
3. How does your board handle complaints about chiropractors advertising that they are a specialist?
4. How would your board handle a board member who has shown a lapse of accountability or demonstrated misconduct?
5. Does your jurisdiction have a safe haven program? If so, how does your board utilize the program to assist struggling practitioners?
6. How does your board address anonymous complaints?
7. Open Forum

Lunch on your own

Saturday, September 27, 2025- 7:30 AM Breakfast 8:00 AM Meeting Begins

Discussion Continues: Hot Issues in Chiropractic Regulation & Professional Governance

2. GENERAL REGULATORY ISSUES

1. What initiatives could jurisdictions take to streamline pathways to licensure without compromising public safety?
2. Does your Jurisdiction allow applicants to pre-qualify for a license, which means they can find out if they are eligible before investing time and money in obtaining a license?
3. How often and what level of detail does your board discuss the test development process and testing policies and procedures?
4. What conversations has your board had regarding the use of AI in the chiropractic profession and in your board operations?
5. Has your board discussed the budget reconciliation bill and its effect on student access and chiropractic institutions sustainability?
6. Has your board discussed the shift in chiropractic education to a competency based framework and what that means for assessment, accreditation and licensure? If so, please summarize your discussion
7. Open Forum

3. BOARD OPERATIONS

1. How does your board decide if and when to raise licensure fees?
2. What role does your jurisdiction play in providing the appointment authority with candidates names for positions on the board?
3. Are there any vacancies on your board? If so, how long has the position been vacant? Is the topic of candidate names ever on your board meeting agenda?

4. Does the appointing authority reach out/seek board input prior to appointing members to your board? To your knowledge, who provides the appointing authority with candidate names for appointment to your board?
5. Please share how your board navigates your sunset review process?
6. What cost saving measures has your board recently had to make and how has that impacted your board's effectiveness?
7. Open Forum

FCLB COMMITTEE REPORTS

1. CHIROPRACTIC BOARD ADMINISTRATORS

- Update

2. CHIROPRACTIC BOARD LEGAL ADVISERS

- Update

3. RESOLUTIONS AND BYLAWS COMMITTEE

Please note the following FCLB board policies:

Resolutions must be submitted to the FCLB 30 days prior to the FCLB annual meeting.

The FCLB Delegate and Alternate designation deadline is 60 days prior to the annual meeting.

4. PACE COMMITTEE

- Update

REPORTS FROM OTHER ORGANIZATIONS

1. FEDERATION OF ASSOCIATIONS OF REGULATORY BOARDS (FARB)

- Update

REGULATION IN THE NEWS

- Interesting articles - read these at your leisure

NEW BUSINESS

FUTURE FCLB EDUCATIONAL MEETINGS

- ANNUAL CONFERENCE:
Spring 2026 - April 29 - May 3, 2026 - Atlanta-Buckhead, Georgia
- DISTRICT REGIONAL MEETING: Fall 2026

UPCOMING MEETINGS / AFFILIATED ASSOCIATIONS & ORGANIZATIONS

Refer to
last pages

- Alphabet Soup - our popular reference of other organizations and their scheduled meetings



Agenda Item 9 October 9, 2025

Department of Consumer Affairs (DCA) Report Which May Include Updates on DCA's Administrative Services, Human Resources, Enforcement, Information Technology, Communications and Outreach, and Legislative, Regulatory, or Policy Matters

Purpose of the Item

A representative from the DCA Office of Board and Bureau Relations will provide the Board with an update on DCA programs and activities.

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.



Agenda Item 10
October 9, 2025

**Update and Discussion on Southern California University of Health Sciences’
Doctor of Chiropractic Program**

Purpose of the Item

The Board will receive an update on Southern California University of Health Sciences’ Doctor of Chiropractic program.

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.



Agenda Item 11
October 9, 2025

Review and Possible Approval of August 1, 2025 Board Meeting Minutes

Purpose of the Item

The Board will review and possibly approve the draft minutes of the previous meeting held on August 1, 2025.

Action Requested

The Board will be asked to make a motion to approve the August 1, 2025 Board meeting minutes.

Attachment

- August 1, 2025 Board Meeting Minutes (Draft)



Agenda Item 12 October 9, 2025

Review and Possible Ratification of Approved Doctor of Chiropractic License Applications

Purpose of the Item

The Board will review and ratify the attached list of approved applications for initial doctor of chiropractic licenses.

Action Requested

The Board will be asked to make a motion to ratify the attached list of approved license applications.

Background

Staff reviewed and confirmed that the applicants on the attached list of approved applications for initial doctor of chiropractic licenses met all statutory and regulatory requirements for licensure.

Attachment

- List of Approved Applications for Initial Doctor of Chiropractic Licenses Issued from July 1, 2025 to August 31, 2025

**List of Approved Applications for Initial Doctor of Chiropractic Licenses
Issued from July 1, 2025 to August 31, 2025**

First Name	Middle Name	Last Name	Date Issued	License No.
Rodrik		Babakhanians	07/07/2025	DC 35277
Steven	Lawrence	Sisler	07/08/2025	DC 35278
Emma	Ann	Edwards	07/15/2025	DC 35279
Raveena	Hans	Juneja	08/04/2025	DC 35280
Jessica	Raechelle	Judge	08/14/2025	DC 35281
Catli	Nguyen	Tran	08/21/2025	DC 35282
Lesa	Gillezeau	Ansell	08/21/2025	DC 35283
Arshia		Nozari	08/26/2025	DC 35284
Kendell	Desmond	Jack	07/01/2025	DC 37361
Oman		Vieyra Morales	07/03/2025	DC 37362
Emily	Irene	Blenker	07/07/2025	DC 37363
Hagop		Karakoulian	07/07/2025	DC 37364
Arianna	V.	Hernandez	07/07/2025	DC 37365
Jose	Alfredo	Ruiz	07/07/2025	DC 37366
Lawrence	Bravo	Devera	07/07/2025	DC 37367
Bradley	Thomas	Pearce	07/07/2025	DC 37368
Esteban	Andres	Sanchez	07/09/2025	DC 37369
Taylor	Marie	Schimmers	07/09/2025	DC 37370
Rylee		Christensen	07/10/2025	DC 37371
Paris	Carmichael	Henry	07/11/2025	DC 37372
James	Robert	Day	07/14/2025	DC 37373
Samantha	Eve	Chenkin	07/14/2025	DC 37374
Franziska	Anna	Hoehnel	07/14/2025	DC 37375
Jeong Jun		Su	07/15/2025	DC 37376
Whitney	Nathan	Powell	07/22/2025	DC 37377
Nicholas	John	Charlton	07/22/2025	DC 37378
Jodecia	Mei	Sung	07/22/2025	DC 37379

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First Name	Middle Name	Last Name	Date Issued	License No.
Connor	Leon	Archer	07/22/2025	DC 37380
Estefania	Guadalupe	Fernandez Farias	07/22/2025	DC 37381
Edgar	Jesus	Serrano	07/22/2025	DC 37382
Sydney	Kay	Swick	07/23/2025	DC 37383
Kala	Marie	Peterson	07/24/2025	DC 37384
Brandon	Craig Lokoma	Agua	08/01/2025	DC 37385
Mario		Alvarado	08/01/2025	DC 37386
Karris	Daniela	Alvarez	08/01/2025	DC 37387
Laila	Rae	Arzouni	08/01/2025	DC 37388
Joshua		Figueira	08/01/2025	DC 37389
Daniel	R.	Gaustad	08/01/2025	DC 37390
Eduardo	A.	Gonzalez	08/01/2025	DC 37391
Morgan	Stacy	King	08/01/2025	DC 37392
Pedro	Julio	Lozano	08/01/2025	DC 37393
Delyn	Nhiachue	Moua	08/01/2025	DC 37394
Salvador	Robert A.	Oceguera	08/01/2025	DC 37395
Alicia	Marleina	Osuna	08/01/2025	DC 37396
Cassidy Kanani	Radoc	Ricasa	08/01/2025	DC 37397
Robert	Darick	Romero	08/01/2025	DC 37398
Alec Darien	Atienza	Rosario	08/01/2025	DC 37399
Nicholas	Marcus	Sniffen	08/01/2025	DC 37400
Andrea	Deneek	Blake	08/05/2025	DC 37401
Huaxin		Liu	08/05/2025	DC 37402
Jene	Marlyke	Smith	08/05/2025	DC 37403
Kaylee	Bascos	Rivera	08/06/2025	DC 37404
Majid		Rezaei	08/08/2025	DC 37405
Samuel		Jung	08/08/2025	DC 37406
Christine		Pacheco	08/08/2025	DC 37407
Tuan Taylor	Thanh	Tran	08/11/2025	DC 37408

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First Name	Middle Name	Last Name	Date Issued	License No.
Amie	Jackelin	Menjivar	08/11/2025	DC 37409
Jordan	M.	Bella	08/11/2025	DC 37410
Jonathan	Vicencio	Argame	08/12/2025	DC 37411
John Aaron	Illarmo	Abad	08/21/2025	DC 37412
Roozbeh		Bonakdar	08/21/2025	DC 37413
Jacob	Samuel	Burt	08/21/2025	DC 37414
Safi Issa	Jamal	Chavez Ibrahim	08/21/2025	DC 37415
Chad	Anthony	Cooper	08/21/2025	DC 37416
Andrew	Jason	Dias	08/21/2025	DC 37417
Roberto		Equihua	08/21/2025	DC 37418
Katayoun		Firouz	08/21/2025	DC 37419
Chase	Howard	Foote	08/21/2025	DC 37420
Andre	Larmar	Green II	08/21/2025	DC 37421
Aram		Proudman	08/21/2025	DC 37422
Richard	Hector	Morales	08/22/2025	DC 37423
Luke	John	Harrison	08/25/2025	DC 37424
Ryan		Elmore	08/27/2025	DC 37425
Ryan	James	Guenette	08/27/2025	DC 37426
Leyla	Ivy	Rivas	08/28/2025	DC 37427
Katherine	Lizbeth	Martinez	08/29/2025	DC 37428



**Agenda Item 13
October 9, 2025**

Review and Possible Approval of New Continuing Education Provider Applications

Purpose of the Item

The Board will review and possibly approve a new continuing education (CE) provider application.

Action Requested

The Board will be asked to make a motion to approve the following new CE provider:

Provider Name	CE Oversight Contact Person	Provider Status
Kerry L. Lilley, D.C.	Kerry Lilley, D.C.	Individual

Background

Staff reviewed and confirmed that the CE provider application listed above meets all regulatory requirements for approval.

Attachment

N/A – To maintain compliance with Assembly Bill 434 (Baker, Chapter 780, Statutes of 2017) [State Web accessibility: standard and reports], the Board is unable to provide scanned documents on its website. To obtain a copy of the CE provider application through a California Public Records Act request, please email chiro.info@dca.ca.gov or send a written request to the Board's office.



**Agenda Item 14
October 9, 2025**

Executive Officer's Report and Updates

Purpose of the Item

The Executive Officer will provide the Board with an update on:

- A. Administration, Continuing Education, Enforcement, and Licensing Programs**
- B. Business Modernization Project and Implementation of Connect System**
- C. Board's Budget and Fund Condition**
- D. Status of Board's Pending Regulatory Proposals**
- E. Board's 2022–2026 Strategic Plan Objectives**

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.

Attachments

1. Executive Officer's October 2, 2025 Memo to Board Members
2. 2022–2026 Strategic Plan Objectives Progress Report (as of October 2025)

MEMORANDUM

Agenda Item 14 Attachment 1

DATE	October 2, 2025
TO	Members of the Board of Chiropractic Examiners
FROM	Kristin Walker, Executive Officer
SUBJECT	Executive Officer's Report – October 9, 2025 Meeting

This report provides an overview of recent Board of Chiropractic Examiners' (BCE) activities.

BCE Board Meetings

The following Board meetings have been scheduled:

- Thursday, October 9, 2025 – Board (Southern California University of Health Sciences)

Business Modernization: Implementation of the Connect System and Website Redesign

Staff is collaborating with the Department of Consumer Affairs (DCA) Office of Information Services (OIS) on business modernization projects to implement the Connect system for BCE's application, licensing, and enforcement workflows and to redesign BCE's website.

OIS is completing documentation of BCE's existing workflow and data mapping in the Connect system in preparation for a planned upgrade to another version of the platform that provides additional out-of-the-box functionality. OIS plans to initiate this upgrade effort with the vendor in late 2025, with a six-month estimated timeline for completion.

BCE is also developing continuing education (CE) functionality in the system, beginning with a public CE course search web page similar to the existing [course search](#) maintained by the Acupuncture Board, followed by the CE course application workflow and the CE provider dashboard. This additional functionality is planned to be implemented through phased software releases in 2026.

Staff is also working with OIS to redesign BCE's website and update the content in preparation for migrating to the latest version of the [state web template](#). The web content is being updated and released on a flow basis, and the full website redesign is anticipated to be completed by March 2026.

Examination Development and Validation

DCA's Office of Professional Examination Services (OPES) completed the [2024 Occupational Analysis of the Chiropractic Profession](#) (OA) in August 2024. The results of this OA provide a description of practice for the chiropractic profession that can be used to review the national chiropractic examination developed by NBCE and to provide a basis for constructing a valid and legally defensible California Chiropractic Law Examination (CCLE). The description of practice is structured into four content areas: patient intake history; examination and assessment; treatment and case management; and laws and ethics. Throughout fiscal year 2024–25, OPES conducted workshops with subject matter experts to review, reclassify, and write items and set the passing score for the September 2025 CCLE based on the new OA examination outline.

Additionally, OPES conducted a comprehensive review of the National Board of Chiropractic Examiners (NBCE) Parts I, II, III, IV, and Physiotherapy examinations and linkage study to ensure the procedures used to support the validity and defensibility of the NBCE examinations meet professional and technical standards and to identify any areas of California chiropractic practice that are not measured by the NBCE examinations. OPES released their final report in June 2025.

OPES also provided the Board with a presentation and overview of the national examination review and state examination development processes during the August 1, 2025 Board meeting.

Government Reorganization Plan

On April 4, 2025, Governor Newsom transmitted a [government reorganization plan](#) to the Little Hoover Commission to split the Business, Consumer Services and Housing Agency (BCSH) into two agencies: the California Housing and Homeless Agency (CHHA) focused on housing, homelessness, and civil rights functions; and the Business and Consumer Services Agency (BCSA) focused on consumer protection and business regulation. On June 2, 2025, the Little Hoover Commission released its [full report](#) recommending the Legislature allow the reorganization plan to take effect. The plan went into effect on July 5, 2025.

Under the reorganization plan, as of July 1, 2026, DCA will be placed under the new BCSA along with the Department of Alcoholic Beverage Control, Alcoholic Beverage Control Appeals Board, Department of Cannabis Control, Department of Financial Protection and Innovation, California Horse Racing Board, and Department of Real Estate.

Legislative Hearing on Animal Care Services

On August 25, 2025, the Senate Business, Professions, and Economic Development Committee held an [informational hearing](#) on the role of human health care practitioners in animal care, including doctors of chiropractic and physical therapists.

The hearing included presentations by the Nevada Board of Veterinary Medical Examiners, Kentucky Board of Veterinary Examiners, UC Davis School of Veterinary Medicine, American Veterinary Chiropractic Association, and Canine Rehabilitation Institute; testimony by the Executive Officers of the Veterinary Medical Board, Physical Therapy Board of California, and BCE; practitioner perspectives; and public comment.

NBCE Updates

On April 18, 2025, NBCE released its [Practice Analysis of Chiropractic 2025](#). This report provides an overview and summary of the chiropractic profession in the United States and is used to help determine the content of NBCE's licensure examinations.

NBCE also shared [additional information](#) and an [overview of upcoming changes](#) to the Part IV practical examination. Beginning in 2026, all Part IV examination administrations will take place at a purpose-built, centralized assessment center on the NBCE campus in Greeley, Colorado. All encounters will be video-recorded and two identical testing bays will allow the examination to run three days per week and 48 weeks per year, replacing the current semiannual model. In addition, the examination format will shift from 25 brief stations to eight patient-encounter stations. Seven of these stations will move from history through examination to a treatment decision, followed by a written patient note in place of the current multiple-choice post-encounter station. The eighth station will require demonstration of multiple chiropractic technique setups.

Outreach

Board Chair Laurence Adams, D.C. and Executive Officer Kristin Walker attended the annual California Chiropractic Round Table meeting hosted by the California Chiropractic Association (CalChiro) on August 29, 2025, along with representatives from Life Chiropractic College West, Southern California University of Health Sciences, and the International Chiropractors Association. The meeting provided opportunities for discussion and collaboration on licensing and consumer protection issues.

Personnel Updates

Susan Glover-Smith was promoted to an Enforcement Analyst in the Investigations Section of the Enforcement Unit effective August 11, 2025. Ms. Glover-Smith previously held the position of Enforcement Technician at BCE.

Rashida Brooks was also selected for an Enforcement Analyst position in the Investigations Section of the Enforcement Unit, and her first day at BCE was August 11, 2025.

Recruitment efforts are underway to refill two vacant positions – an Enforcement Technician and a Lead Administrative and Policy Analyst.

Proposed Regulations

Section 100 – Change Without Regulatory Effect

1. **Licensing and Regulatory Fees (Section 100 Changes Without Regulatory Effect: amend California Code of Regulations [CCR], Title 16, sections 310.1, 317.1, 323, 360, 367.5, 367.10, and 370):** This action under CCR, title 1, section 100 will update the licensing and regulatory fee amounts within the Board's regulations and forms for consistency with the fee amounts codified in [Business and Professions Code \(BPC\) section 1006.5](#). This package is anticipated to be submitted to OAL in October 2025.

Final Filing Phase

2. **Filing of Addresses and Contact Information (amend CCR, Title 16, section 303):** This proposal will implement the requirement from [Senate Bill 1434 \(Roth, Chapter 623, Statutes of 2022\)](#) for the Board to include licensees' telephone numbers and email addresses in the Board's directory and clarify the requirement for filing of a public "address of record." The Board approved the proposed regulatory text at its April 20, 2023 meeting. This rulemaking was published in the Office of Administrative Law (OAL) Notice Register and released for a 45-day public comment period on February 14, 2025. The public comment period ended on April 1, 2025, and no comments were received. The final regulatory package was submitted to OAL on September 2, 2025.
3. **Repeal Successful Examination (Obsolete Provision) [repeal CCR, Title 16, section 354]:** This proposal will repeal an obsolete provision in the Board's regulations that conflicts with other existing laws and regulations that prohibit the unlicensed practice of chiropractic. The Board approved the proposed regulatory text at its January 20, 2023 meeting. This rulemaking was published in the OAL Notice Register and released for a 45-day public comment period on January 3, 2025. The public comment period ended on February 18, 2025. The Board approved the response to the public comment received during its April 17, 2025 meeting. Staff is preparing the final regulatory package for submission to OAL.
4. **Appeal Process for Contested Citations and Licensee Compliance with Assessed Fines (amend CCR, Title 16, sections 390.4 and 390.5):** This regulatory proposal makes conforming changes to the Board's system for issuing

citations for consistency with the required provisions of [BPC section 125.9](#). The Board approved the proposed regulatory text at its April 17, 2025 meeting. This rulemaking was published in the OAL Notice Register and released for a 45-day public comment period on May 2, 2025. The public comment period ended on June 16, 2025, and no comments were received. Staff is preparing the final regulatory package for submission to OAL.

Initial Filing Phase

5. **Continuing Education: Distance Learning (amend CCR, Title 16, section 363.1):** This proposal will define distance learning as a form of asynchronous learning conducted online or outside of a classroom and that does not offer participatory interaction between the licensee and the instructor during the instructional period. The Board approved the proposed regulatory text at its May 23, 2024 meeting. This rulemaking was published in the OAL Notice Register and released for a 45-day public comment period on September 19, 2025. The comment period for this proposal ends on November 3, 2025.

Production Phase

6. **Continuing Education Fees, Requirements, and Approval Process (amend CCR, Title 16, sections 360, 361, 362, 363, 364, and 365, and add section 360.1):** This proposal will amend the annual CE requirements for licensees, establish five course competency areas that will be approved by the Board, define the three recognized learning formats for CE courses, update the CE course review and approval process, create a re-approval process for CE courses that have been previously approved by the Board, and update the CE requirements for petitions for reinstatement of revoked or surrendered licenses. The Board approved the proposed regulatory text at its April 17, 2025 meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and a 45-day public comment period in fall 2025.
7. **Approval of Doctor of Chiropractic Degree Programs, Educational Requirements, and Application and Examination Process for Doctor of Chiropractic Licensure, Including Temporary and Expedited Licensure and Fee Waiver for Military Spouses and Domestic Partners and Expedited Licensure for Veterans, Applicants Enrolled in U.S. Department of Defense SkillBridge Program, Refugees, Asylees, and Special Immigrant Visa Holders (amend CCR, Title 16, Sections 320, 321, 330–331.16, and 340–349):** This proposal will amend the regulations regarding Board approval of chiropractic programs, including the minimum curriculum and clinical experience requirements. This proposal will also clarify the application and examination process for initial licensure as a doctor of chiropractic, including the qualifying circumstances for expedited review of a license application. Additionally, this proposal will implement [Assembly Bill \(AB\) 107 \(Salas, Chapter 693, Statutes of 2021\)](#), which provides for

the temporary licensure of military spouses, and [AB 883 \(Mathis, Chapter 348, Statutes of 2023\)](#), which requires the Board to expedite the initial licensure process for applicants who are active-duty members of the United States Armed Forces enrolled in the United States Department of Defense SkillBridge program. The Board approved the proposed regulatory text at its April 17, 2025 and August 1, 2025 meetings. This package is anticipated to be submitted to OAL for publication in the Notice Register and a 45-day public comment period in fall 2025.

- 8. Discipline by Another Jurisdiction and Licensee Reporting Requirements (amend CCR, Title 16, sections 304 and 314):** This Consumer Protection Enforcement Initiative (CPEI) proposal will update the reporting of licensee arrests, convictions, and discipline by other public agencies and clarify a licensee's duty to report any violation of the statutes and regulations governing the practice of chiropractic to the Board. The Board approved the proposed regulatory text at its July 20, 2023 meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and a 45-day public comment period in fall 2025.
- 9. Renewal and Restoration of Doctor of Chiropractic Licenses, Including Basic Life Support Certification for Active Licensees (amend CCR, Title 16, sections 370 and 371 and add section 371.1):** This proposal will clarify the processes for renewal and restoration of doctor of chiropractic licenses, extend the timeframe for cancellation of a license from three to four years, and update the continuing education and competency requirements that must be met prior to the restoration of a cancelled license. Additionally, this proposal will mandate the maintenance of basic life support provider or advisor certification, including cardiopulmonary resuscitation (CPR), for all licensees as a condition of licensure in active status. The Board approved the proposed regulatory text at its August 1, 2025 meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and a 45-day public comment period in late 2025.
- 10. Record Keeping and Retention Requirements for Chiropractic Patient Records, Including Retention and Disposition of Records Upon Closure of Practice or Death/Incapacity of Licensee (amend CCR, Title 16, section 318):** This proposal will update the record keeping requirements to specify the necessary documentation for the patient history, complaint, diagnosis/analysis, and treatment and to differentiate between an initial patient encounter and an established patient visit. In addition, this proposal will specify the retention period and requirements for the disposition of patient records. The Board approved the proposed regulatory text at its August 1, 2025 meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and a 45-day public comment period in late 2025.
- 11. Delegation of Certain Functions to the Executive Officer (amend CCR, Title 16, section 306):** This CPEI proposal will delegate additional functions to the Executive Officer to expedite the Board's handling of disciplinary cases. The Board approved

the proposed regulatory text at its October 19, 2023 meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and a 45-day public comment period in late 2025.

- 12. Prohibited Activities by Inactive Licensees (add CCR, Title 16, section 310.3):** This proposal will identify the specific activities that cannot be performed by the holder of an inactive doctor of chiropractic license. The Board approved the proposed regulatory text at its October 24, 2024 meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and a 45-day public comment period in late 2025.
- 13. Repeal Mental Illness Regulation (Obsolete) [repeal CCR, Title 16, section 315]:** This proposal will repeal a regulation that allows the Board to order a license holder to be examined by one or more physicians specializing in psychiatry when reasonable cause exists that the licensee is mentally ill to the extent that it may affect their ability to practice. This regulation is unnecessary because the Board already has broader statutory authority under [BPC sections 820–828](#) to order a physical or mental examination of a licensee whenever it appears the licensee may be unable to practice safely due to mental illness or physical illness affecting competency. The Board approved the proposed regulatory text at its October 24, 2024 meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and a 45-day public comment period in late 2025.

Concept Phase

- 14. Disciplinary Guidelines and Uniform Standards for Substance Abusing Licensees, Including Process for Filing Petitions for Reinstatement, Reduction of Penalty, or Early Termination of Probation (amend CCR, Title 16, section 384, add section 385, and repeal section 386):** This proposal will update the *Disciplinary Guidelines and Model Disciplinary Orders*, implement the Uniform Standards for Substance Abusing Licensees, and enhance the process for petitions for reinstatement, reduction of penalty, and early termination of probation before the Board. Staff is developing proposed regulatory text based on the Enforcement Committee's discussions and guidance. This proposal is planned to be discussed by the Board at its October 9, 2025 meeting.
- 15. Minimum Supervision and Training Requirements for Chiropractic Assistants Within a Chiropractic Practice (amend CCR, Title 16, section 312):** This CPEI proposal will clarify the role of and delineate the activities that can be performed by chiropractic assistants within a chiropractic practice, define and establish the supervision requirements by a licensed doctor of chiropractic, and require that chiropractic assistants follow and provide only the treatment defined in the supervising doctor's treatment plan. This proposal was discussed by the Board at its February 13, 2025 meeting and returned to the Enforcement Committee for further development.

- 16. Chiropractic Practice Locations and Display of License (add CCR, Title 16, Section 303.1 and amend section 308):** This CPEI proposal will update the requirements for filing practice locations with the Board and displaying a license/certificate and notice to patients at each practice location. Staff is developing this proposal based on the discussion by the Licensing Committee at its March 8, 2024 meeting.
- 17. Retired License Status and Fee (add CCR, Title 16, section 328):** This proposal would establish a new retired status for doctor of chiropractic licenses and implement an application fee to cover the reasonable regulatory cost of issuing a retired license in accordance with [BPC section 464](#). Staff is working with the Licensing Committee to develop a stakeholder survey to measure licensees' potential interest in a new retired license status.
- 18. Hardship Extensions to Annual CE Requirements (add CCR, Title 16, section 364.1):** This proposal will create a process for granting an extension to the annual CE requirement for a licensee who provides satisfactory proof to the Board that they have been adversely affected by a natural disaster, a state or federal declared state of emergency, or other hardship. Staff is developing this proposal based on the discussion by the Continuing Education Committee at its December 13, 2024 meeting.

BCE 2022-2026 Action Plan		Responsibility	Due Date	Current Status
Goal Area 1: Licensing and Professional Qualification				
1.1	Complete comprehensive updates to the Board's continuing education program and regulations to provide clarity and accessibility, and to ensure continuing licensee competency and public protection.			57%
Success Measure:	Promulgated updated continuing education regulations and educated licensees and continuing education providers on those regulations.		Q2 2025	
1.1.1	Identify proposed framework for licensee continuing education (CE) requirements and course approval process and obtain CE Committee and Board approval.	EO	Q1 2023	Completed
1.1.2	Draft proposed language for updated regulations and obtain approval from DCA regulatory counsel.	EO	Q1 2023	Completed
1.1.3	Conduct fiscal analysis of CE regulations and develop proposed fee amounts for course approval and reapproval.	EO	Q1 2023	Completed
1.1.4	Present final regulatory proposal (language and fee amounts) to Board for approval.	EO	Q2 2023	Completed
1.1.5	Finalize regulatory package and initiate the rulemaking process.	EO	Q2 2023	In Progress
1.1.6	Inform licensees and CE providers of changes through written notices, outreach, and information sessions.	EO	Q3 2023 – ongoing	In Progress
1.1.7	Complete regulatory process.	EO	Q1 2024	In Progress
1.2	Establish a robust, effective Licensing Committee to identify issues and increase efficiency.			60%
Success Measure:	The completion of the action plan for all current pending licensing issues.		Q3 2023	
1.2.1	Gather background information to educate Licensing Committee members on pending licensing issues.	Licensing Manager	Q1 2023	Completed
1.2.2	Train Licensing Lead (staff member) as a Licensing Committee liaison (calendar, meeting agendas, etc.).	EO and AEO	Q2 2023	In Progress
1.2.3	Educate Licensing Committee members on background and history of prior actions.	EO	Q2 2023 – ongoing	Completed
1.2.4	Identify current issues, discuss possible solutions, and present recommendations to the Licensing Committee Chair.	AEO	Q2 2023	Completed
1.2.5	Staff works with the Licensing Committee Chair to create an action plan for pending and current issues identified above.	AEO and Licensing Lead/Licensing Liaison	Q3 2023	In Progress
1.3	Review reciprocity requirements to minimize barriers to licensure in California.			50%
Success Measure:	The Board has identified how they are going to minimize any potential barriers to licensure through reciprocity.		Q3 2024	
1.3.1	Conduct an environmental scan of reciprocity requirements (1. BCE, 2. Other states, and 3. Other DCA healing art boards).	AEO	Q2 2023	Completed
1.3.2	Analyze the data that has been collected.	AEO	Q3 2023	Completed
1.3.3	Develop potential options and recommendation for the Licensing Committee on how to minimize barriers to licensure.	AEO	Q3 2023	Completed
1.3.4	Summarize environmental scan, analysis, potential options, and recommendation.	AEO	Q4 2023	In Progress
1.3.5	Present findings and recommendations to the Licensing Committee.	Licensing Lead/Licensing Committee Liaison	Q1 2024	Not Started
1.3.6	Present Licensing Committee's recommendation to the Board.	EO	Q3 2024	Not Started
1.4	Continue to monitor the Board's license fee structure to ensure the Board's financial stability, maintain access to the Board's services, and determine whether the Board needs to consider plans for restructuring its fees.			57%
Success Measure:	The Board has delivered its report on its fee structures and recommendation to the Legislature.		Q4 2026	
1.4.1	Bring any budget issues to the Board's attention.	EO	Q3 2022 – ongoing	Completed
1.4.2	Establish regular and thorough monthly process to monitor BCE's budget and fund condition.	Lead Administrative Analyst	Q1 2023	Completed
1.4.3	Establish quarterly budget meetings with budget analyst at DCA.	Lead Administrative Analyst	Q1 2023	Completed
1.4.4	Conduct analysis of the impact of recent fee restructuring.	Lead Administrative Analyst	Q3 2023 - ongoing	Completed
1.4.5	Provide reports to the Government and Public Affairs Committee on the impact of recent fee restructuring.	Lead Administrative Analyst	Q3 2023 - ongoing	In Progress
1.4.6	Create report on license fee structure (due to Legislature by January 1, 2027).	EO and AEO	Q2 2025	In Progress
1.4.7	Submit license fee structure report to the Legislature with 2026 Sunset Review Report.	EO	Q4 2025	Not Started
Goal Area 2: Enforcement				
2.1	Implement updated disciplinary guidelines, Uniform Standards for Substance Abusing Licensees, and Consumer Protection Enforcement Initiative (CPEI) regulations, to provide consistency and clarity in disciplinary penalties, help educate licensees and the public, and deter violations.			62%
Success Measure:	Completed regulation process for all three areas (Disciplinary Guidelines, Uniform Standards for Substance Abusing Licensees, and CPEI regulations).		Q4 2025	
2.1.1	Disciplinary Guidelines & Uniform Standards – finish developing the proposed guidelines.	AEO	Q1 2023	Completed

2.1.2	Disciplinary Guidelines & Uniform Standards – vet through Regulatory Counsel and DAG Liaison (AGs office).	AEO	Q1 2023	In Progress
2.1.3	Disciplinary Guidelines & Uniform Standards – present proposal to Enforcement Committee.	Enforcement Lead	Q2 2023	Completed
2.1.4	Disciplinary Guidelines & Uniform Standards – present proposal to Board.	Enforcement Lead	Q4 2023	In Progress
2.1.5	Disciplinary Guidelines & Uniform Standards – begin regulatory process.	AEO	Q1 2024	In Progress
2.1.6	Disciplinary Guidelines & Uniform Standards – complete regulatory process.	AEO	Q1 2025	Not Started
2.1.7	CPEI (12 regulations) – develop an action plan for the different regulations (assigning to committees), formalizing plans with committee chairs to clarify assignments.	EO	Q1 2023	Completed
2.1.8	CPEI – develop proposals.	AEO	Q4 2023	Completed
2.1.9	CPEI – vet through DCA Regulatory Counsel.	AEO	Q4 2023	Completed
2.1.10	CPEI – present proposals to appropriate Committees.	Enforcement Lead / Licensing Lead	Q1 2024	Completed
2.1.11	CPEI – present proposals to Board.	Enforcement Lead / Licensing Lead	Q3 2024	Completed
2.1.12	CPEI – begin regulatory process.	AEO	Q4 2024	Completed
2.1.13	CPEI – complete regulatory process.	AEO	Q4 2025	Not Started
2.2 Streamline internal enforcement processes and standards, including complaint intake, investigations, and case management activities, to increase efficiency and ensure timely action.				57%
Success Measure: Enforcement Program is meeting the established performance measure targets.			Q2 2025	
2.2.1	Conduct process review with OIO.	Enforcement Analysts	Q4 2022	Completed
2.2.2	Document baseline processing times.	EO	Q1 2023	Completed
2.2.3	Standardize internal enforcement process – make sure all standards are met each time – considering OIO recommendations.	AEO and Enforcement Manager	Q1 2023	Completed
2.2.4	Update duty statements for staff in Enforcement Unit, separating case management from investigations (increasing specialization).	EO	Q1 2023	Completed
2.2.5	Update and document all processes/ procedures.	AEO and Enforcement Manager	Q2 2023	In Progress
2.2.6	Update training of all staff, cross-train on all tasks.	Enforcement Manager	Q2 2023	In Progress
2.2.7	Measure impact of process improvements on enforcement timeframes.	EO	Q2 2025	In Progress
2.3 Improve the effectiveness of the Enforcement Program by implementing Expert Witness program enhancements, including recruitment, training, and ongoing assessment of diverse subject matter experts in specific areas of chiropractic practice.				13%
Success Measure: Program enhancements implemented, observed improvement in expert reports, and higher success rate at hearings.			Q4 2025	
2.3.1	Begin recruitment process for new SMEs.	EO	Q1 2023	Completed
2.3.2	Staff review SME applications.	Enforcement Manager	Q1 2023	Not Started
2.3.3	Enforcement Committee members interview and vet potential SMEs.	Enforcement Committee	Q2 2023 – ongoing	Not Started
2.3.4	Contract with SMEs selected experts.	Enforcement Lead	Q2 2023 – ongoing	Not Started
2.3.5	Train SMEs.	EO and AEO	Q3 2023 – ongoing	Not Started
2.3.6	Measure effectiveness of expert witnesses (success ratio, input from Deputy Attorney General (DAG)).	AEO and Enforcement Manager	Q4 2023 – ongoing	In Progress
2.3.7	Report on effectiveness of SMEs to Enforcement Committee and provide any further recommendations.	Enforcement Lead	Q4 2023 – ongoing	In Progress
2.3.8	Continue monitoring effectiveness of Expert Witness Program (identify benchmarks - outcomes and hearing success).	EO and Enforcement Committee	Q4 2025 – ongoing	Not Started
2.4 Develop and implement clearly defined standards for licensee recordkeeping by updating regulations to provide consistency, clarity, and accessibility to licensees, the public, and other stakeholders.				71%
Success Measure: Adopted updated standards for licensee recordkeeping into regulation.			Q4 2024	
2.4.1	Review and discuss requirements in other states.	EO and Enforcement Committee	Q4 2022	Completed
2.4.2	Develop a regulatory proposal for consideration by Enforcement Committee.	EO	Q1 2023	Completed
2.4.3	Have Legal/Regulations Counsel review proposal.	EO	Q1 2023	Completed
2.4.4	Present proposal to Enforcement Committee for review, discussion, and possible recommendation to Board.	EO	Q2 2023	Completed
2.4.5	Obtain Board approval of proposal.	EO	Q4 2023	Completed
2.4.6	Begin regulatory process (formally submitting to DCA for approval, ready for Director's Review).	AEO and Enforcement Lead	Q4 2023	In Progress
2.4.7	Complete regulatory process.	AEO and Enforcement Lead	Q4 2024	Not Started
Goal Area 3: Public Relations and Outreach				
3.1 Include more stakeholder ideas and perspectives in Board activities by continuing to foster relationships with legislators, other healing arts boards, professional organizations, and government agencies.				60%
Success Measure: Improved at least five relationships with stakeholders across all above groups.			Q4 2023	
3.1.1	Identify relationships (existing and potential).	EO and AEO	Q1 2023	Completed
3.1.2	Define each relationship's plan (avenues, content) (include dialogues).	EO and AEO	Q2 2023	Completed
3.1.3	Arrange introductions/open channels of communication when needed.	EO	Q2 2023	Completed

3.1.4	Schedule meetings/forums (develop MOUs if needed).	EO	Q4 2023 – ongoing	In Progress
3.1.5	Managers network/regularly communicate with other healing arts peers (include staff as appropriate).	Enforcement and Licensing Managers	Q4 2023 – ongoing	In Progress
3.2	Continue to increase the Board's presence and availability through diverse outreach opportunities where the Board can collaborate and engage with stakeholders to allow for sharing of feedback, input, and suggestions.			
Success Measure:	Participated in at least three external outreach opportunities and hosted at least three listening sessions.		Q3 2023	40%
3.2.1	Identify existing outreach opportunities where the Board can participate.	EO	Q1 2023	Completed
3.2.2	Publicize opportunities to give feedback to the Board.	AEO	Q1 2023	Completed
3.2.3	Host roundtable discussions / listening sessions (document feedback).	EO	Q2 2023 – ongoing	In Progress
3.2.4	Review feedback given.	EO and AEO	Q2 2023 – ongoing	In Progress
3.2.5	Communicate feedback to appropriate policy committee chair, determine action (address in public meeting, etc.).	EO and AEO	Q3 2023 – ongoing	In Progress
3.3	Create diverse outreach plans to increase awareness about the profession and the Board's role to build relationships with stakeholders and diversify the profession.			
Success Measure:	Board has approved its outreach plan and released at least three updated materials.		Q1 2024	86%
3.3.1	Document existing communication challenges, opportunities.	EO and AEO	Q1 2023	Completed
3.3.2	Discern what stakeholder groups would like to know (internal, anecdotal, environmental scan feedback).	Licensing/Admin Manager	Q1 2023	Completed
3.3.3	Touch base with DCA outreach/communications unit (what's available, state fair booths, etc.).	EO	Q1 2023	Completed
3.3.4	Develop plan for modes of communication (social media, events, brochures, etc.).	AEO	Q2 2023	Completed
3.3.5	Get plan approval from Government & Public Affairs Committee, then to Board for approval.	AEO	Q3 2023	Completed
3.3.6	Create/maintain outreach calendar.	AEO	Q4 2023	Completed
3.3.7	Create/update materials (printed materials, PDE) (get Board and legal review).	AEO	Q1 2024	In Progress
3.4	Build an interactive, language accessible social media presence to engage with stakeholders and assess stakeholder sentiment of the Board.			
Success Measure:	Board has developed a presence with at least bi-weekly posts across all accounts.		Q2 2024	78%
3.4.1	Brainstorm among staff on what to share, identify priority items, clarify audiences.	EO	Q1 2023	Completed
3.4.2	Establish internal procedure for use and management of social media accounts.	EO	Q1 2023	Completed
3.4.3	Meet with DCA Office of Public Affairs (strategy and graphics).	EO	Q1 2023	Completed
3.4.4	Discuss social media outreach with Government & Public Affairs Committee, get feedback on what to share.	Lead Admin Analyst	Q2 2023	Completed
3.4.5	Get input from Board members about information to share (events of interest).	Lead Admin Analyst	Q2 2023	Completed
3.4.6	Develop bank of material to share on an ongoing basis.	AEO	Q2 2023 – ongoing	Completed
3.4.7	Develop a system to track other accounts to monitor for sharing potential.	AEO	Q2 2023	Completed
3.4.8	Ask Board-approved colleges for material to share.	Licensing Manager	Q4 2023	In Progress
3.4.9	Review and determine how to measure stakeholder sentiment.	AEO	Q2 2024	In Progress
3.5	Improve the Board's website by providing informative, language accessible content for applicants, licensees, the public, and other stakeholders and enhancing the functionality and user experience.			
Success Measure:	Updated format and content included for all business areas.		Q4 2024	78%
3.5.1	Meet with OIS to determine process, timeline.	EO	Q1 2023	Completed
3.5.2	Assess current site - Get and review metrics from OIS, identify structure and updates needed.	EO	Q1 2023	Completed
3.5.3	Review other DCA boards' websites to get layout ideas, identify a template to adopt.	AEO	Q1 2023	Completed
3.5.4	Prioritize easy fixes and removing any obsolete information.	AEO	Q2 2023	Completed
3.5.5	Identify what informative content should appear on site (including FAQs, requirements in plain language, and steps).	AEO	Q2 2023	Completed
3.5.6	Review all current forms to improve them (verify ADA compliance, ensure fillable pdf versions, optimize for Connect, and confirm mobile device access).	EO	Q2 2023	Completed
3.5.7	Communicate website redesign request to OIS.	AEO	Q3 2023	Completed
3.5.8	Update forms.	AEO	Q2 2024	In Progress
3.5.9	Obtain feedback from external users on new website functionality through polls, listening sessions, and informal discussions.	EO and AEO	Q4 2024	In Progress
Goal Area 4: Laws and Regulations				
4.1	Increase efficiency in rulemaking processes to move pending regulatory packages forward, prevent a backlog of packages, and improve staff and Board effectiveness.			
Success Measure:	No current package older than two years.		Q2 2026	89%

4.1.1	Implement regular (monthly) monitoring and reporting progress for pending regulations to maintain visibility.	EO	Q1 2023	Completed
4.1.2	Identify challenges observed in regulatory process.	EO	Q1 2023	Completed
4.1.3	Develop action plan to address all pending regulatory workload items.	EO	Q1 2023	Completed
4.1.4	Discuss proposals as a team to get staff input.	EO	Q1 2023 – ongoing	Completed
4.1.5	Train all lead AGPA and higher staff on rulemaking through DCA and OAL.	AEO	Q2 2023	Completed
4.1.6	Thoroughly research and develop background information and justification for all regulatory proposals before submitting to a committee for consideration.	AEO and Committee Liaisons	Q2 2023 – ongoing	Completed
4.1.7	Develop initial package as proposals make their way through the committee process (to catch issues before final Board approval).	AEO	Q2 2023 – ongoing	In Progress
4.1.8	Educate Board and Committee members on rulemaking process and best practices (include in onboarding).	EO and DCA Regulatory Counsel	Q3 2023	Completed
4.1.9	Monitor pending regulatory workload volume and completion time.	EO	Q3 2023 – Q2 2026 and ongoing	Completed
4.2 Perform a comprehensive review of existing regulations to identify and address any unnecessary or obsolete regulations and to clarify current regulations as needed.				
Success Measure:	Board has addressed issues identified during comprehensive review.		Q4 2026	78%
4.2.1	Create action plan for review of regulations (possibly group by topic – licensing, enforcement, general).	EO	Q1 2023	Completed
4.2.2	Review all existing regulations to identify unnecessary, obsolete, or unclear regulations (as grouped by topic with staff SMEs).	AEO	Q4 2023	Completed
4.2.3	Develop recommendations to address identified issue(s) for each regulation.	AEO	Q2 2024	Completed
4.2.4	Consult with DCA Regulatory Counsel.	AEO	Q3 2024	Completed
4.2.5	Present final recommendations to appropriate committee for review and discussion.	AEO, Committee Liaisons	Q1 2025	Completed
4.2.6	Committee makes recommendation to full Board.	Committees	Q4 2025	Completed
4.2.7	Board approves proposal to amend or repeal as appropriate.	Board	Q4 2025	Completed
4.2.8	Begin regulatory process.	AEO and Lead Admin Analyst	Q1 2026	In Progress
4.2.9	Complete regulatory process.	AEO and Lead Admin Analyst	Q4 2026	In Progress
Goal Area 5: Organizational Development				
5.1 Update processes and procedures, key staff roles, and staff organizational structure to establish clear responsibilities and increase efficiency.				
Success Measure:	Completed reorganization and have up-to-date documentation for staff roles.		Q3 2023	75%
5.1.1	Ensure all staff duties are accounted for.	EO	Q4 2022	Completed
5.1.2	Finalize reorganization plan and submit it to DCA Office of Human Resources for approval.	EO	Q1 2023	Completed
5.1.3	Conduct change management activities.	Enforcement Manager and Licensing Manager	Q1 2023	Completed
5.1.4	Issue updated duty statements to staff.	Enforcement Manager and Licensing Manager	Q1 2023	Completed
5.1.5	Implement new organizational structure.	EO	Q1 2023	Completed
5.1.6	Document current processes and ask for staff feedback and recommendations on proposed improvements (i.e., paperless, customer-focused).	AEO	Q1 2023	Completed
5.1.7	Standardize, document, and store updated processes and procedures.	AEO	Q2 2023	In Progress
5.1.8	Train staff on the updated processes and procedures.	AEO	Q3 2023	In Progress
5.2 Maintain a high-performance, engaged, and inclusive culture focused on effective training, individual development, and continuous improvement, to recruit and retain quality staff.				
Success Measure:	Improvement in employee engagement scores.		Q2 2024	71%
5.2.1	Encourage an open, receptive, and problem-solving mindset.	EO	Q4 2022	Completed
5.2.2	Put together methods to solicit feedback and suggestions on the different processes. Possible method = role play activities during meetings for staff to better understand and serve stakeholders including consumers, licensees.	EO	Q4 2022	Completed
5.2.3	Conduct employee engagement survey to assess staff morale and establish baseline.	EO	Q1 2023	Completed
5.2.4	Conduct listening sessions to obtain feedback (concerns, problems, etc.) from staff.	EO	Q1 2023	Completed
5.2.5	Review and update job announcements (include telework opportunity).	EO	Q1 2023	Completed
5.2.6	Conduct all staff meetings to maintain line of communication and follow up on concerns, questions, etc. from listening sessions.	EO	Q1 2023 – ongoing	Completed
5.2.7	Identify potential training topics for staff and management.	AEO	Q1 2023 – ongoing	Completed
5.2.8	Implement basic cross-training for all Board processes (including Connect training).	AEO	Q1 2023 – ongoing	In Progress
5.2.9	Develop and deliver and/or sign up for staff trainings as a team.	AEO	Q2 2023	Completed
5.2.10	Develop and disseminate customer satisfaction survey.	AEO	Q2 2023 – ongoing	In Progress

5.2.11	Encourage Individual Development Plans (IDP) and conduct regular check ins to help staff to be effective and well-rounded in their own position and develop additional areas of interest.	EO	Q4 2023 – ongoing	Completed
5.2.12	Conduct second employee engagement survey to assess staff morale and identify additional opportunities for improvement (from 5.2.3).	EO	Q1 2024	In Progress
5.2.13	Create action plan for improvement based on engagement survey results.	EO	Q2 2024	Completed
5.2.14	Implement action plan to address employee engagement results and improvements.	EO and AEO	Q4 2024	In Progress
5.3	Promote diverse, inclusive, and effective communication styles and opportunities to improve intraorganizational collaboration.			
Success Measure:	Positive results on the annual communication survey.		Q2 2023	82%
5.3.1	Encourage staff feedback and two-way communication during unit meetings.	EO	Q4 2022 – ongoing	Completed
5.3.2	Implement and share a monthly structured report (follow through on updates and decisions) with Board members and staff.	EO	Q1 2023	Completed
5.3.3	Present monthly report highlights during Board meetings.	EO	Q1 2023	Completed
5.3.4	Re-establish regular unit meetings.	Licensing Manager, Enforcement Manager	Q1 2023	Completed
5.3.5	Encourage staff to review Board and committee meeting agendas, meeting minutes, and relevant meeting materials.	EO	Q1 2023	Completed
5.3.6	Create a resource list for liaisons to know which staff members to reach out to regarding specific topics.	AEO	Q1 2023	Completed
5.3.7	Introduce committee liaison to committees' chairs.	EO	Q1 2023	Completed
5.3.8	Introduce Board liaison to Board members.	EO	Q1 2023	In Progress
5.3.9	Add liaison contact information to existing rosters and the Board's website.	EO	Q1 2023	Completed
5.3.10	Communicate any updates (new Board members) to staff.	AEO	Q2 2023	Completed
5.3.11	Create and distribute an annual survey to get feedback from staff and Board members regarding communication and collaboration.	AEO	Q4 2023 – ongoing	Not Started
5.4	Re-design the board member onboarding procedures and orientation processes, considering diverse learning styles, to create effective and engaged board members.			
Success Measure:	Board has implemented the new onboarding and orientation process and the new materials have been shared with all Board members.		Q2 2023	67%
5.4.1	Present proposed framework for a new orientation and onboarding process for new Board members to Government and Public Affairs Committee	EO	Q4 2022	Completed
5.4.2	Create welcome package (include forms).	Board Liaison/EO	Q1 2023	Completed
5.4.3	Update Board member resource binder.	Board Liaison/EO	Q1 2023	Completed
5.4.4	Update new Board member training session materials.	Board Liaison/EO	Q1 2023	Completed
5.4.5	Outline Board member mentor responsibilities.	Board Liaison/EO	Q1 2023	Completed
5.4.6	Familiarize staff with mandatory Board member paperwork that needs to be completed upon appointment and annually.	Board Liaison/EO	Q2 2023	Completed
5.4.7	Create desk manual/guidelines for Board Liaison and share with all staff.	Board Liaison/EO	Q2 2023	In Progress
5.4.8	Update Board Member Administrative Procedure Manual with updated framework.	Board Liaison/EO	Q2 2023	In Progress



Agenda Item 15 August 1, 2025

Update and Discussion on Legislation Related to the Board, the Chiropractic Profession, DCA, and/or Other Healing Arts Boards

Purpose of the Item

Staff will provide the Board with an update on bills related to the Board, the chiropractic profession, the Department of Consumer Affairs (DCA), and other healing arts boards.

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.

Background

Below is an overview of the bills that will be discussed during the meeting.

Hyperlinks to the legislation are included in this document to ensure access to current information, as legislation is frequently amended.

A. [Assembly Bill \(AB\) 260 \(Aguilar-Curry\)](#) Sexual and reproductive health care.

Status: Signed by the Governor on September 26, 2025, and took effect immediately as an urgency statute

Summary: This bill, among other things, prohibits a healing arts board from suspending or revoking a license or otherwise taking disciplinary action against a licensee solely on the basis that the licensee manufactured, transported, distributed, delivered, received, acquired, sold, possessed, furnished, dispensed, repackaged, or stored brand name or generic mifepristone or any drug used for medication abortion that is lawful under the laws of this state. Additionally, the bill prohibits a healing arts board from denying an application for licensure, suspending or revoking a license, or otherwise imposing discipline upon a licensee or health care practitioner solely because they were convicted or disciplined in another state solely for an activity related to brand name or generic mifepristone or any drug used for medical abortion that, if performed in this state, would not be grounds for denial, suspension, revocation, or other discipline.

Estimated Fiscal Impact on the Board: None.

Discussion Regarding Legislation

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B. [AB 489 \(Bonta\)](#) Health care professions: deceptive terms or letters: artificial intelligence.

Status: Enrolled on September 10, 2025, and presented to the Governor

Summary: This bill would make provisions of law that prohibit the use of specified terms, letters, or phrases to falsely indicate or imply possession of a license or certificate to practice a health care profession, as defined, enforceable against an entity who develops or deploys artificial intelligence (AI) or generative artificial intelligence (GenAI) technology that uses one or more of those terms, letters, or phrases in its advertising or functionality. The bill would prohibit the use by AI or GenAI technology of certain terms, letters, or phrases that indicate or imply that the advice, care, reports, or assessments being provided through AI or GenAI are being provided by a natural person with the appropriate health care license or certificate.

Estimated Fiscal Impact on the Board: This bill has an estimated fiscal impact of approximately \$6,500 in 2025–26 and \$13,000 ongoing for Board staff to monitor the use of AI and GenAI technology in the chiropractic profession for potential violations of the provisions of this bill. This impact is absorbable within the Board's existing resources.

C. [AB 742 \(Elhawary\)](#) Department of Consumer Affairs: licensing: applicants who are descendants of slaves.

Status: Enrolled on September 12, 2025, and presented to the Governor

Summary: This bill would require DCA boards to expedite applications for applicants seeking licensure who are descendants of American slaves once a process to certify descendants is implemented, as specified. The bill would make those provisions operative when the certification process is implemented and would repeal those provisions four years from the date on which the provisions become operative or on January 1, 2032, whichever is earlier.

This bill would only become operative if [Senate Bill 518 \(Weber Pierson\)](#) is enacted establishing the Bureau for Descendants of American Slavery.

Estimated Fiscal Impact on the Board: This bill has an estimated fiscal impact of approximately \$2,877 to develop a regulation package to update the initial licensure process to comply with the bill. This impact is absorbable within the Board's existing resources.

D. [Senate Bill \(SB\) 470 \(Laird\)](#) Bagley-Keene Open Meeting Act: teleconferencing.

Status: Signed by the Governor on October 1, 2025, and becomes effective on January 1, 2026

Summary: This bill would extend the repeal date of the additional, alternative set of provisions under which a state body may hold meetings by teleconference subject to specified requirements from January 1, 2026, to January 1, 2030.

These alternative provisions allow a multimember state advisory body, such as the Board's committees, to meet by teleconference with a primary physical meeting location with at least one staff member present and the members of the advisory body participating remotely by visibly appearing on camera during the open portion of the meeting.

Estimated Fiscal Impact on the Board: None.

E. [SB 641 \(Ashby\)](#) Department of Consumer Affairs and Department of Real Estate: states of emergency: waivers and exemptions.

Status: Enrolled on September 18, 2025, and presented to the Governor

Summary: This bill would, among other things, authorize the Department of Real Estate (DRE) and boards under the jurisdiction of DCA to waive the application of certain provisions of the licensure requirements for licensees and applicants who reside in or whose primary place of business is in a location damaged by a natural disaster for which a state of emergency is proclaimed by the Governor, as specified, or for which an emergency or major disaster is declared by the President, including certain examination, fee, and continuing education requirements.

The bill would require a board to notify the DCA Director in writing of any waiver approved by that board, and would prohibit the waiver from taking effect for a period of five business days after the Director receives the notification from the board. The bill would authorize the Director to approve or disapprove a waiver and require the Director to notify the board of any decision to approve or disapprove a waiver within those five business days. The bill would prohibit a waiver from taking effect if the Director disapproves the waiver, and require a waiver that is approved by the Director, or that fails to be approved or disapproved by the Director within five business days, to take effect the following day.

The bill would require DCA to post each waiver that takes effect on its website. The bill would also exempt the above-described licensees of boards from, among other requirements, the payment of duplicate license fees, and the bill would require all applicants and licensees of DCA boards to provide the board with an email address.

Discussion Regarding Legislation

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This bill would take effect immediately as an urgency statute.

Estimated Fiscal Impact on the Board: None.

F. [SB 744 \(Cabaldon\)](#) Accrediting agencies.

Status: Enrolled on September 18, 2025, and presented to the Governor

Summary: This bill would provide that, for purposes of any code or statute, a national or regional accrediting agency recognized by the U.S. Department of Education as of January 1, 2025, shall retain that recognition until July 1, 2029, provided that the accrediting agency continues to operate in substantially the same manner as it did on January 1, 2025.

Estimated Fiscal Impact on the Board: None.

G. [SB 861 \(Committee on Business, Professions and Economic Development\)](#) Consumer affairs.

Status: Enrolled on September 18, 2025, and presented to the Governor

Summary: This omnibus bill includes, among other things, the Board's proposal to add the Board to the list of DCA programs with explicit statutory authority to obtain and receive criminal history information from the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI). By adding the Board to this list of programs, this bill would also allow the Board to request, and authorize the Board to receive, certified records of arrests and convictions, certified records of probation, and other related documentation needed to complete an applicant or licensee investigation from a local or state agency under [Business and Professions Code section 144.5](#).

Estimated Fiscal Impact on the Board: None.



**Agenda Item 16
October 9, 2025**

Review, Discussion, and Possible Action on Comment Period Regarding Council on Chiropractic Education's (CCE) Proposed Revisions to Sections 1 and 2.J of the CCE Accreditation Standards for Chiropractic Programs

Purpose of the Item

The Board will discuss the proposed revisions to the Council on Chiropractic Education's (CCE) accreditation standards for doctor of chiropractic programs (DCP).

Action Requested

The Board will be asked to consider whether to submit any comments on the proposed revisions to the CCE accreditation standards.

Background

CCE is conducting a public comment period through October 31, 2025, on proposed revisions to Section 1 (Enforcement of Standards) and Section 2.J (Distance or Correspondence Education) of CCE's *2025 Accreditation Standards*. CCE will consider the comments and proposed revisions at its January 2026 annual meeting.

CCE provided the following justification for the proposed revisions:

"Recent [U.S. Department of Education] *Distance Education and Enforcement of Standards* criteria were revised to enhance educational quality, and reduce barriers to innovation while maintaining safeguards to limit the risks to students and taxpayers. The rules were the result of a months-long negotiated rulemaking efforts that began with public hearings and engaged a subcommittee of subject matter experts to formulate recommendations that were ultimately considered by a panel of representatives from the higher education and consumer protection communities. Negotiators reached consensus on the language, which strikes a balance between fostering innovation and protecting students and taxpayers from waste, fraud, and abuse. The CCE must revise Section 1, pages 9 through 11, regarding enforcement of standards and Section 2.J regarding distance or correspondence education to be compliant with the new requirements and improve timelines for programs coming into compliance that are reasonable, as determined by the agency's decision-making body, based on the nature of the deficiency, the stated mission, and educational objectives of the program."

Proposed Revisions to CCE Accreditation Standards

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At this meeting, the Board will be asked to review and discuss the proposed revisions to CCE's *2025 Accreditation Standards*, and consider whether to submit any comments on the proposal.

Attachment

- Proposed Revisions to Sections 1 and 2.J of CCE's *2025 Accreditation Standards*, September 1, 2025



THE COUNCIL ON CHIROPRACTIC EDUCATION

CCE Accreditation Standards

Proposed Revisions to Section 1 (pp 9-11) and
Section 2.J Only

September 1, 2025

B. CCE Notifications

The CCE makes notifications of Council accreditation decisions and actions in accordance with CCE Policy 111.

C. Enforcement and Time Frames for Noncompliance Actions

1. The U.S. Department of Education requires the enforcement of standards for all recognized accrediting agencies. If the Council's review of a program regarding any accreditation standard and/or policy indicates that the program is not in compliance with that accreditation standard and/or policy, the Council must:
 - a. Immediately initiate adverse action against the program or institution; or
 - b. Notify the program of the finding(s) of noncompliance and require the program to take appropriate action to bring itself into compliance with the accreditation standard and/or policy within a time period that must not exceed two years, except in the case of noncompliance resulting from a failure to meet one of the student outcomes thresholds stipulated by Standard 2.A.4 (Student Achievement) and CCE Policy 56. In cases of noncompliance resulting from a failure to meet one of these thresholds, the program must take appropriate action to bring itself into compliance with Standard 2.A.4 and CCE Policy 56 within a time period that must not exceed four years.
2. If the program does not bring itself into compliance within the initial ~~two-year~~ time limit, the Council must take immediate adverse action unless the Council extends the period for achieving compliance for "good cause." Such extensions are only granted in unusual circumstances and for limited periods of time not to exceed two years in length. The program must address the ~~three-four~~ (34) conditions for "good cause" listed below.
 - a. the program has demonstrated significant recent accomplishments in addressing non-compliance (e.g., the program's cumulative operating deficit has been reduced significantly and its enrollment has increased significantly), *and*
 - b. the program provides evidence that ~~makes it reasonable for the Council to assume it will~~ it has access to sufficient resources to remedy all non-compliance items within the extended time defined by the Council, *and*
 - c. the program provides assurance to the Council that the circumstances requiring the extension are beyond the control of the program, and ~~it is not aware of any other reasons, other than those identified by the Council, why the program should not be continued for "good cause."~~
 - d. the program provides evidence that any good cause extension granted will not result in undue hardship for students or compromise the program's academic quality.
3. The Council may extend accreditation for "good cause" for a maximum of one year at a time (not to exceed two years in total). If accreditation is extended for "good cause," the program must be placed or continued on sanction and may be required to host a site visit. At the

conclusion of the extension period, the program must appear before the Council at a meeting to provide further evidence if its period for remedying non-compliance items should be extended again for "good cause."

4. Adverse accrediting action or adverse action means the denial, withdrawal, or revocation of accreditation.

In all cases, the program bears the burden of proof to provide evidence why the Council should not remove its accreditation. The Council reserves the right to either grant or deny an extension when addressing good cause.

IV. Deferral

In cases where additional information is needed in order to make a decision regarding the accreditation of a program seeking initial accreditation or continued accreditation, the Council may choose to defer a final decision regarding accreditation status. The additional information requested through the deferral process may relate to information submitted by a program following an on-site evaluation that raises additional questions or requires clarification or additional evidence from the program.

The Council may require the DCP to submit a report, host a site visit, and/or make an appearance before the Council to provide such information. When a decision is deferred, the program retains its current accreditation status until a final decision is made. Deferral shall not exceed twelve (12) months. Deferral is not a final action and is not subject to appeal.

V. Noncompliance Actions

When the Council determines that a DCP is not in compliance with CCE *Standards*, including eligibility and accreditation requirements, and policies and related procedures, the Council may apply any of the following actions. In all instances, each action is included in the ~~24-month~~ maximum allowable time limit as specified in Section 1.III.C, *Enforcement and Time Frames for Noncompliance Actions*.

A. Warning

The intent of issuing a warning is to alert the DCP of the requirement to address specific deficiencies regarding its accreditation. The Council may decide to issue a warning if the Council concludes that a DCP:

1. is in noncompliance with the accreditation standards or policies and the Council determines that the deficiency(ies) do not compromise the overall program integrity and can be corrected by the DCP within the permissible timeframe; or
2. has failed to comply with reporting or other requirements and/or provide requested information.

Following a notice of warning, the Council may require additional reporting, a site visit, and/or an appearance before the Council to permit the DCP to provide additional information and/or evidence of compliance. Warning is a sanction, is not subject to appeal, and shall not exceed twelve (12) months.

The Council will make notification of a final decision to impose warning by notifying the individual responsible for the program and governing body chair that a program has been placed on warning in accordance with CCE policy and procedures.

B. Probation

Probation is an action reflecting the conclusion of the Council that a program is in significant noncompliance with accreditation standards or policy requirements. Such a determination may be based on the Council's conclusion that:

1. the noncompliance compromises program integrity, for example, if the number of areas of noncompliance, financial stability, or other circumstances cause reasonable doubt that compliance can be achieved in the permissible timeframe;
2. the noncompliance reflects recurrent noncompliance with one or more particular standard(s) and/or policy(ies); or
3. the noncompliance reflects an area for which notice to the public is required in order to serve the best interests of students and prospective students.

The Council may require the DCP to submit a report, host a site visit, and/or make an appearance before the Council to provide evidence of compliance. Probation is a sanction, is subject to appeal (see CCE Policy 8), and shall not exceed twenty-four (24) months, unless the noncompliance has resulted from a failure to meet one of the student outcomes thresholds stipulated by Standard 2.A.4 (Student Achievement) and CCE Policy 56. In cases of noncompliance resulting from a failure to meet one of these thresholds, probation shall not exceed forty-eight (48) months.

The Council will make public notice of a final decision to impose probation by notifying the U.S. Department of Education, institutional accrediting agency, jurisdictional licensing boards, and the public that a program has been placed on probation in accordance with CCE policy and procedures.

C. Show Cause Order

A show cause order constitutes a demand that the DCP provide evidence to inform the Council and demonstrate why the program's accreditation should not be revoked. The Council may require the DCP to submit a report, host a site visit, and/or make an appearance before the Council to provide such evidence. If the DCP does not provide evidence sufficient to demonstrate resolution of the deficiencies within the timeframe established by the Council, the DCP's accreditation will be revoked. A show cause order is a sanction, is subject to appeal (see CCE Policy 8), and shall not exceed twelve (12) months. The Council makes public notice of a final decision to impose a show cause order by notifying the U.S. Department of Education, institutional accrediting agency, jurisdictional licensing boards, and the public that a program has been placed on show cause order in accordance with CCE policy and procedures.

D. Denial or Revocation

An application for initial accreditation or continued accreditation may be denied if the Council concludes that the DCP has significantly failed to comply and is not expected to achieve compliance within a reasonable time period. Denial of an application for initial accreditation or continued

J. Distance or Correspondence Education (if applicable)

The DCP has processes in place to ~~verify and confirm that the student who registers in a distance education or correspondence education course is the same student who participates in and completes the course and receives the academic credit and ensures regular interaction between a student and an instructor(s) in distance education courses~~support the use of distance education within the program.

Context

1. Equivalent Learning Experience

The DCP ensures that students who participate in courses offered via distance education receive an equivalent experience to the experience received via face-to-face courses. Students enrolled in distance education courses must demonstrate outcomes equivalent to those of students enrolled in face-to-face courses. Faculty members teaching distance education courses must be qualified in the delivery method. Students enrolled in distance education courses must have access to the necessary technology, resources, student support services, and grievance/complaint mechanisms. The program must demonstrate adequate infrastructure and financial resources to support quality delivery of distance education courses.

2. Identity Verification and Transparency

The DCP verifies the identity of a student who participates in class or coursework; publishes and applies policy(ies) and processes that protect student privacy; and notifies students of any projected additional student charges associated with the verification of student identity at the time of registration or enrollment. The program accurately represents expected requirements, technology needs, and student responsibilities when participating in distance education courses.

3. Regular Interaction

A DCP offering courses by distance education ensures regular interaction between a student and an instructor or instructors prior to the student's completion of a course or competency, by:

- a) providing the opportunity for *substantive interactions* with the student on a predictable and regular basis commensurate with the length of time and the amount of content in the course or competency; and
- b) monitoring the student's *academic engagement* and success and ensuring that an instructor is responsible for promptly and proactively engaging in substantive interaction with the student when needed on the basis of such monitoring, or upon request by the student.

The following definitions apply to this standard:

Academic engagement: Active participation by a student in an instructional activity related to the student's course of study that:

- (1) is defined by the program in accordance with any applicable requirements of its institutional accrediting agency;
- (2) includes, but is not limited to:
 - (i) attending a synchronous class, lecture, recitation, or field or laboratory activity, physically or online, where there is an opportunity for interaction between the instructor and students;
 - (ii) submitting an academic assignment;

- (iii) taking an assessment or an exam;
 - (iv) participating in an interactive tutorial, webinar, or other interactive computer-assisted instruction;
 - (v) participating in a study group, group project, or an online discussion that is assigned by the program; or
 - (vi) interacting with an instructor about academic matters; and
- (3) Does not include, for example:
- (i) living in campus housing;
 - (ii) logging into an online class or tutorial without any further participation; or
 - (iii) participating in academic counseling or advisement.

Correspondence Course: A course provided by a program under which the program provides instructional materials, by mail or electronic transmission, including examinations on the materials, to students who are separated from the instructors. Interaction between instructors and students in a correspondence course is limited, is not regular and substantive, and is primarily initiated by the student. A correspondence course is not distance education and cannot be self-paced.

Distance Education - Education that uses one or more technologies to deliver instruction to students who are separated from the instructor and to support **regular and substantive interaction** between the students and the instructor, either synchronously or asynchronously.

Substantive interaction - engaging students in teaching, learning, and assessment, consistent with the content under discussion, and also includes at least two of the following:

- (1) providing direct instruction;
- (2) assessing or providing feedback on a student's coursework;
- (3) providing information or responding to questions about the content of a course or competency;
- (4) facilitating a group discussion regarding the content of a course or competency; or
- (5) other instructional activities approved by the CCE.



**Agenda Item 17
October 9, 2025**

Review, Discussion, and Possible Action on Regulatory Proposal to Update the Board's *Disciplinary Guidelines and Model Disciplinary Orders*, Implement the Uniform Standards for Substance Abusing Licensees, and Specify the Process for Filing Petitions for Reinstatement of Revoked or Surrendered Licenses, Reduction of Penalty, and Early Termination of Probation (amend CCR, Title 16, section 384, add section 385, and repeal section 386)

Purpose of the Item

Staff will present conceptual regulatory language to update the Board's *Disciplinary Guidelines and Model Disciplinary Orders*, implement the Uniform Standards for Substance Abusing Licensees, and specify the process for filing petitions for reinstatement, reduction of penalty, and early termination of probation.

Action Requested

The Board will be asked to discuss the conceptual regulatory language and provide input and direction to staff on the proposal.

Background

For the past several years, the Board has been working on updates to its *Disciplinary Guidelines and Model Disciplinary Orders* and the implementation of the Uniform Standards for Substance Abusing Licensees.

At the July 17, 2014 meeting, the Board reviewed and discussed the three options to “trigger” the application of the Uniform Standards: 1) a presumption unless rebutted by the licensee; 2) conducting a clinical diagnostic evaluation of the licensee; or 3) finding evidence establishing the licensee is a substance-abusing licensee after providing notice and conducting a hearing. The Board voted to approve the third option for applying the Uniform Standards.

During the October 6, 2022 meeting, the Enforcement Committee discussed proposed updates to the standard and optional terms and conditions of probation to protect the public and strengthen the effectiveness of the Board's probation monitoring program. In addition to clarifying the language within the existing terms and conditions of probation and removing redundant requirements, the proposed changes include:

Disciplinary Guidelines

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- Adding new standard conditions of probation requiring probationers to maintain a current and active license, reimburse the Board for its probation monitoring costs, practice a minimum of 24 hours per week while on probation, not serve as a continuing education instructor while on probation, file their current contact information and employment status, and notify their patients of their probation status, as required by Business and Professions Code section 1007.
- Adding new optional conditions of probation for the Part IV national examination, an ethics and boundaries assessment/examination, and limitations on practice locations.
- Bolstering the optional conditions of probation for practice monitoring and third-party chaperone requirements.

During the March 2, 2023 meeting, the Committee discussed the recommended penalties for violations of the statutes and regulations within the Board's jurisdiction. The Board's current Disciplinary Guidelines contain four categories of violations as follows:

- Category I: Violations which are relatively minor, but are potentially harmful, or for repeated violations of a relatively minor nature
 - Minimum penalty: Revocation stayed, one to two years' probation
- Category II: Violations with a more serious potential for harm, for violations which involve greater disregard for chiropractic law and public safety, or for violations which reflect on ethics, care exercised, or competence
 - Minimum penalty: Revocation stayed, three years' probation
- Category III: Less egregious criminal convictions involving moral turpitude, sexual misconduct, or fraudulent acts committed in connection with the licensee's practice, or cases involving gross negligence/incompetence, capping, steering, accepting fees for patient referrals, excessive treatment, or failure to refer a patient to another licensed care provider
 - Minimum penalty: Revocation stayed, 30 days' suspension, five years' probation
- Category IV: More egregious cases including, but not limited to, fraudulent activity, physical violence, sexual misconduct, excessive treatment, or improper use of license in connection with sexual acts
 - Penalty: revocation

Following discussion, the Committee determined that California Code of Regulations (CCR), title 16, sections 310.2 (Use of the Title by Unlicensed Persons), 312 (Unlicensed Practice), and 317, subdivision (x) (Unprofessional Conduct: Substitution of

Disciplinary Guidelines

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a Spinal Manipulation for Vaccination) should be elevated from Category I to Category II violations due to the potential for patient harm.

During the Committee's meeting on June 8, 2023, the Committee discussed potential guidelines for imposing the National Board of Chiropractic Examiners (NBCE) Part IV examination as a term and condition of probation when granting a petition for reinstatement of licensure to an individual who has been out of practice for five or more years.

At the December 8, 2023 meeting, the Committee engaged in a policy discussion regarding the establishment of guidelines for imposing the following terms and conditions of probation when granting a petition for reinstatement of licensure:

1. NBCE Part IV Examination
2. NBCE Special Purposes Examination for Chiropractic (SPEC) Post-Licensure Examination
3. California Chiropractic Law Examination (CCLE)
4. Ethics and Boundaries Assessment (EBAS)
5. Practice Monitoring/Supervised Practice

At this meeting, staff will present conceptual regulatory text to amend CCR, title 16, section 384, including incorporating the updated *Disciplinary Guidelines* by reference and implementing the Uniform Standards for Substance Abusing Licensees, to add section 385 to specify the petition process, and to repeal section 386.

Attachment

- Conceptual Regulatory Language to Amend California Code of Regulations, Title 16, Section 384, Add Section 385, and Repeal Section 386, Including the Incorporation of Updated *Disciplinary Guidelines and Model Disciplinary Orders* by Reference (Draft for Discussion)



Agenda Item 18 October 9, 2025

Board's 2026 Sunset Review

Purpose of the Item

The Board will review and discuss the action plan to prepare for sunset review; an initial draft of the 2026 sunset review report, including responses to prior issues and recommendations from the Board's 2022 review; and policy issues to potentially include as new issues in the 2026 report.

Action Requested

The Board will be asked to provide input on the draft 2026 sunset review report and discuss policy issues to potentially include in the report.

Background

Each year, the Assembly Business and Professions Committee and the Senate Business, Professions, and Economic Development Committee hold joint sunset review oversight hearings to review the boards and bureaus under the Department of Consumer Affairs (DCA). The sunset review process provides an opportunity for the Legislature, DCA, the boards, and interested parties and stakeholders to discuss the performance of the boards and make recommendations for improvements. The Board was last reviewed in 2022 and is scheduled for its next sunset review in 2026.

The sunset review process involves five main phases:

1. **Sunset Review Report:** On June 30, 2025, the Board received the sunset review report template requesting specific information and data from the Board. Staff will draft the sunset review report for review and discussion by the appropriate committee and the Board. The final report must be reviewed and approved by the Board. It is due to the Legislature by January 5, 2026.

To meet the submission deadline, the Board's 2026 sunset review report content is due to DCA's Office of Publications, Design & Editing (PDE) by **Tuesday, November 18, 2025**.

PDE will provide a PDF version of the report by December 19, 2025, and printed copies of the report by December 31, 2025.

2. **Background Paper/Issue Document:** About two weeks before the Board's scheduled hearing date in February or March 2026, the Board will receive a background paper from Assembly Business and Professions Committee or the Senate Business, Professions, and Economic Development Committee staff summarizing the sunset review report information and identifying any issues that need to be addressed by the Board.
3. **Sunset Review Hearing:** The Board Chair and Executive Officer will testify before the Assembly Business and Professions Committee and the Senate Business, Professions, and Economic Development Committee in a joint sunset review oversight hearing in February or March 2026.
4. **Submission of Written Responses to Issues and Recommendations:** The Board has 30 calendar days from the date of the sunset hearing to prepare written responses to the new issues and recommendations identified in the background paper, as well as any additional questions or issues that may have come up during the hearing. The Board must meet and approve the written responses before submission.
5. **Sunset Bill:** A bill will be introduced to extend the Board's sunset review date. The bill may also include more substantive policy issues based on the Board's recommendations in the sunset review report and issues identified by committee staff in the background paper.

During the August 1, 2025 meeting, the Board assigned the sunset review report to the appropriate committees by section:

Government and Public Affairs Committee

- Section 1 – Background and Description of the Board and Regulated Profession
- Section 2 – Fiscal and Staff
- Section 5 – Public Information Policies
- Section 8 – Current Issues
- Section 9 – Board Action and Response to Prior Sunset Issues (as applicable)
- Section 10 – New Issues (Budget and funding)

Licensing Committee

- Section 3 – Licensing Program
- Section 6 – Online Practice Issues
- Section 7 – Workforce Development and Job Creation
- Section 9 – Board Action and Response to Prior Sunset Issues (as applicable)
- Section 10 – New Issues (Practice location fee authority)

Enforcement Committee

- Section 4 – Enforcement Program
- Section 9 – Board Action and Response to Prior Sunset Issues (as applicable)
- Section 10 – New Issues (Enforcement Program enhancements)

The Board also identified and discussed current policy and consumer protection issues for further development and possible inclusion in the Board's 2026 sunset review report, including:

- Updates to the Board's current fee structure to ensure the long-term stability of the Board's fund and equitably distribute costs
- Statutory authority to allow the Board to automatically revoke a license upon a second insurance fraud conviction or upon a conviction that requires registration as a sex offender
- Statutory authority to allow the Board to automatically impose a chaperone requirement during pending proceedings involving a licensee who has been criminally charged with a sex offense or when the Board has filed an accusation against a licensee alleging sexual abuse or misconduct

Additionally, staff suggests the Board consider requesting statutory authority to automatically suspend a license upon a conviction of a serious felony.

At this meeting, staff will present an initial draft of the 2026 sunset review report, including proposed responses to prior issues and recommendations from the Board's 2022 review for the Board's review and feedback. Staff will also ask the Board to engage in a policy discussion regarding the new issues and recommendations to include in the report.

Attachment

- Action Plan to Prepare for 2026 Sunset Review

Action Plan to Prepare for 2026 Sunset Review

Action Description	Responsible	Due Date	Status
Begin drafting 2026 Sunset Review Report based on 2024 template	Executive Officer	Feb 2025	Complete
Identify remaining issues from 2022 Sunset Review Report that require discussion and input from Board/Committees	Executive Officer	Mar 2025	Complete
Summarize key issues from 2022–2024 sunset hearings and brief Board/Committees	Executive Officer	Mar 2025	Complete
Attend 2025 sunset hearings and brief Board/Committees on current issues for other boards	Executive Officer	Mar 2025	Complete
Identify new policy issues for inclusion in 2026 Sunset Review Report	Committee Chairs and Executive Officer	Oct 2025	In Progress
Discuss remaining issues from 2022 Sunset Review Report and develop responses	Committee Chairs and Executive Officer	Oct 2025	In Progress
Review and provide input on initial draft of 2026 Sunset Review Report	Board	Oct 2025	In Progress
Discuss and develop new policy issues for inclusion in 2026 Sunset Review Report	Committee Chairs and Executive Officer	Oct 2025	In Progress
Review and approve final draft of 2026 Sunset Review Report	Board	Nov 2025	Pending
Finalize 2026 Sunset Review Report and submit to Legislature	Executive Officer	Dec 2025	Pending
Draft Board Chair’s introductory statement for sunset hearing	Executive Officer	Jan 2026	In Progress
Receive and review background paper, develop initial responses, finalize introductory statement, and prepare for hearing	Board Chair and Executive Officer	Feb 2026	--

Action Description	Responsible	Due Date	Status
Participate in a mock hearing to practice introductory statement and prepare for hearing	Board Chair and Executive Officer	Feb 2026	--
Testify at Joint Sunset Review Oversight hearing	Board Chair and Executive Officer	Feb or Mar 2026	--
Review and approve written responses to issues in background paper	Board	Mar 2026	--
Work with legislative staff on Board's sunset bill, attend and testify at hearings, and submit position letters	Executive Officer	Mar – Aug 2026	--
Develop implementation plan for Board's sunset bill (effective date January 1, 2027) and begin drafting regulations, if necessary	Executive Officer	Sep 2026	--



**Agenda Item 19
October 9, 2025**

Nominations of Candidates for 2026 Board Officer Positions

Purpose of the Item and Action Requested

The Board will nominate members for consideration to serve in the Board officer positions of Chair, Vice Chair, and Secretary for 2026.

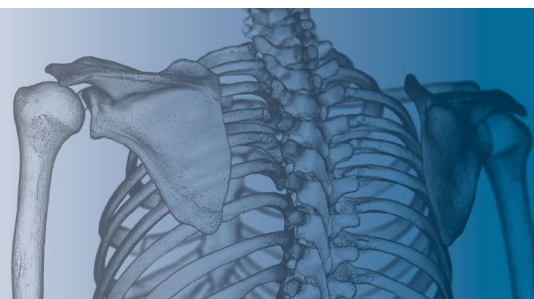
The election of Board officers for 2026 will be held during the next Board meeting in January 2026.

Nomination Process

- The Board's legal counsel will preside over the nomination of officers.
- Board members will be asked to nominate another member or themselves for each officer position. If nominated for a position by another Board member, the nominee will be asked if they accept the nomination.
- Nominations will be requested for each officer position, beginning with the Chair, followed by the Vice Chair, and then Secretary.
- Nominations will be requested from members in alphabetical order, with the current Chair announcing their nomination last.
- Nominees for officer positions will provide their statement of qualifications to the Board during the election of officers at the January 2026 Board meeting.

Roll Call for Nomination of Board Officers

- Sergio Azzolino, D.C.
- Janette N.V. Cruz, Secretary
- Pamela Daniels, D.C., Vice Chair
- David Paris, D.C.
- Rafael Sweet
- Laurence Adams, D.C., Chair



Schedule 2026 Quarterly Board Meetings

Purpose of the Item and Action Requested

The Board will be asked to discuss and select quarterly Board meeting dates for 2026.

Background

Typically, at the last meeting of the calendar year, the Board identifies and approves quarterly meeting dates for the next calendar year. The following provisions apply to the scheduling of meetings:

- The Board is required to elect Board officers during the first meeting of the calendar year, which is typically held in January (Section 3 of the Chiropractic Initiative Act).
- The Board is required to meet at least twice each calendar year and at least once in Northern California and once in Southern California (Section 6 of the Chiropractic Initiative Act and Business and Professions Code section 101.7).
- It is recommended that the Board hold at least one meeting each year at a California chiropractic program campus (Board Member Administrative Procedure Manual).

Staff suggests the Board consider scheduling four meetings as follows:

- 1. January 2026 Board Meeting – Teleconference:** Select one of the following dates:
 - Friday, January 16, 2026
 - Thursday, January 22, 2026
 - Friday, January 23, 2026
 - Thursday, January 29, 2026
 - Friday, January 30, 2026
- 2. April 2026 Board Meeting – Northern California:** Select one of the following sets of two consecutive dates:
 - Thursday, April 9, 2026, and Friday, April 10, 2026
 - Thursday, April 16, 2026, and Friday, April 17, 2026
 - Thursday, April 23, 2026, and Friday, April 24, 2026

Schedule 2026 Board Meetings

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3. July 2026 Board Meeting – Teleconference: Select one of the following dates:

- Thursday, July 16, 2026
- Friday, July 17, 2026
- Thursday, July 23, 2026
- Friday, July 24, 2026
- Thursday, July 30, 2026
- Friday, July 31, 2026

4. October 2026 Board Meeting – Southern California: Select one of the following sets of two consecutive dates:

- Thursday, October 8, 2026, and Friday, October 9, 2026
- Thursday, October 15, 2026, and Friday, October 16, 2026
- Thursday, October 22, 2026, and Friday, October 23, 2026



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Future Agenda Items

Purpose of the Item

At this time, members of the Board and the public may submit proposed agenda items for a future Board meeting.

The Board may not discuss or take action on any proposed matter except to decide whether to place the matter on the agenda of a future meeting. [Government Code Section 11125.]



Agenda Item 22
October 9, 2025

Adjournment

Time: _____